

Government of the People's Republic of Bangladesh
Road Transport and Highways Division
Dhaka Mass Transit Company Limited
Metro Rail Bhaban, MRT Line-6 Depot, Sonargaon Janapath
Sector:15-16, Diabari, Uttara, Dhaka-1230
www.dmtcl.gov.bd

No-35.05.0000.001.97.329.22-800

Dated: 17.09.2025

Office Order

Mr. Md. Asrafuzzaman Khan (Passport No: A09391482), Station Controller, Dhaka Mass Transit Company Limited, has been granted Ex-Bangladesh leave as per his application for 30(thirty) days for the purpose of advanced medical treatment in India from September 26, 2025 to October 25, 2025 or from the date of commencement of the leave. This leave is granted under the following terms and conditions:

- There will be no financial involvement of Bangladesh Government or DMTCL for his travel.
- Out of the total 30(thirty) days, 02 (two) days will be on full average pay and 56 (fifty-six) days will be on half average pay, thereby constituting a total of 30 days of Ex-Bangladesh leave with full average pay: and
- The provision of the Rule 34 of the appendix VIII of BSR (Part-1) is applicable for this approval.

This order is issued with the approval of the Competent Authority.



A.K.M. Khairul Alam
Director (Administration)
Dhaka Mass Transit Company Limited
Tel: +88 02-55669012
E-mail: directoradmin@dmtcl.gov.bd

No- 35.05.0000.001.97.329.22-800

Dated: 17.09.2025

Copy for Kind Information and Necessary Action: (Not according to the seniority):

- H.E. High Commissioner, High Commission of the Government of the People's Republic of Bangladesh, New Delhi, India.
- H.E. High Commissioner, High Commission of the Government of India, Dhaka, Bangladesh.
- Director General, Department of Immigration and Passports, Agargaon, Dhaka
- Director (Operation and Maintenance/ Accounts & Finance), DMTCL
- Director (Traffic), Benapole Land Port, Jashore
- PS to Managing Director, DMTCL
- System Analyst, DMTCL (With request to publish this 'Office Order' in the website of DMTCL)
- Md. Asrafuzzaman Khan, Station Controller, DMTCL
- Office Copy/ Personal File Copy



A.K.M. Khairul Alam
Director (Administration)
Dhaka Mass Transit Company Limited