

Government of the People's Republic of Bangladesh  
Road Transport and Highways Division  
**Dhaka Mass Transit Company Limited**  
Metro Rail Bhaban, MRT Line-6 Depot, Sonargaon Janapath  
Sector:15-16, Diabari, Uttara, Dhaka-1230  
[www.dmtcl.gov.bd](http://www.dmtcl.gov.bd)

No- 35.05.0000.041.18.006.25-72

Dated: 20.08.2025

**Office Order**

**Mr. K.S.M Tahmid Rahman Mashfi**, Customer Relation Assistant, Dhaka Mass Transit Company Limited, has been granted Ex-Bangladesh leave as per his application for the purpose of travelling to South Korea, Singapore and Malaysia for 10 days from September 15, 2025 to September 24, 2025 or from the date of commencement of the leave. This leave is granted under the following terms and conditions:

- a) There will be no financial involvement of Bangladesh Government or DMTCL for his travel.
- b) The leave will be full average pay.
- c) The provision of the Rule 34 of the appendix VIII of BSR (Part-1) is applicable for this approval.

This order is issued with the approval of the Competent Authority.

Sd/

**Md. Nasir Uddin Tarafder**  
General Manager (HR & Admin)  
Dhaka Mass Transit Company Limited  
E-mail: [gadmin@dmtdcl.gov.bd](mailto:gadmin@dmtdcl.gov.bd)

No- 35.05.0000.041.18.006.25-72

Dated:20.08.2025

**Copy for Kind Information and Necessary Action: (Not according to the seniority):**

1. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Seoul, South Korea.
2. H.E. High Commissioner, High Commission of the Government of the People's Republic of Bangladesh, Singapore/ Malaysia.
3. H.E. Ambassador, Embassy of the Republic of Korea, Dhaka, Bangladesh.
4. H.E. High Commissioner, High Commission of Singapore/ Malaysia, Dhaka, Bangladesh
5. Director General, Department of Immigration and Passports, Agargaon, Dhaka
6. Director (Admin/ Finance and Accounts /Operation and Maintenance), DMTCL
7. Executive Director, Hazrat Shahjalal(R) International Airport, Dhaka
8. PS to Managing Director, DMTCL
9. Immigration Officer, Hazrat Shahjalal(R) International Airport, Dhaka
- ✓ 10. System Analyst, DMTCL (With request to publish this 'Office Order' in the website of DMTCL)
11. Mr. K.S.M Tahmid Rahman Mashfi, Customer Relation Assistant, DMTCL
12. Office Copy / Master Copy

Sd/

20.08.25

**Md. Nasir Uddin Tarafder**  
General Manager (HR & Admin)  
Dhaka Mass Transit Company Limited