

Government of the People's Republic of Bangladesh
Road Transport and Highways Division
Dhaka Mass Transit Company Limited (DMTCL)
Metrorail Bhaban, MRT Line-6 Depot, Sonargaon Janapath
Section: 15-16, Diabari, Uttara, Dhaka-1230
www.dmtcl.gov.bd

Memo No.: 35.05.0000.041.25.197.25-53

Date: 01 July 2025

Office Order

The undersigned is directed to convey the nomination of the following officials of Dhaka Mass Transit Company Limited (DMTCL) to attend the overseas training on Administration and Management Module in India from July 20, 2025 to August 19, 2025 or nearer date from the start of the journey under conditions described in Part-2:

SL.	Name	Designation/Department/Division
01.	Mr. Md. Nasir Uddin Tarafder	General Manager (HR & Admin), DMTCL
02.	Mr. Rakibul Hasan	Assistant Manager (Marketing), DMTCL
03.	Mr. Md. Sohel Rana	Marketing Officer, DMTCL
04.	Mr. Md. Angur Hossain	Office Assistant cum Computer Operator, MRT Line-6
05.	Mr. Md. Al-Amin	Office Assistant cum Computer Operator, MRT Line-6
06.	Ms. Nibedita Das	Office Assistant cum Computer Operator, DMTCL (Attached)
07.	Mr. Biplab Munsu	Office Assistant cum Computer Operator, DMTCL (Attached)
08.	Mr. Md. Kamrul Islam	Office Assistant cum Computer Operator, DMTCL (Attached)
09.	Mr. Md. Shamim Saror	Office Assistant cum Computer Operator, DMTCL (Attached)

02. Terms & Conditions:

1. They will be treated as on duty during the period;
2. They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
3. All expenses in this connection shall be borne by NKDM Association under GC Contract;
4. They will not be allowed to stay abroad more than the approved period; and
5. They will have to submit a report on the program to the authority.

03. The order is issued with the approval of the competent authority.


A. K. M. Khairul Alam
Director (Administration)
Dhaka Mass Transit Company Limited
Phone: +88 02-55669012
E-mail: directoradmin@dmtcl.gov.bd

Copy forwarded for kind information and necessary action to: (Not according to the seniority):

1. H.E. High Commissioner, High Commission of India to Bangladesh, Plot No. 1-3, Park Road, Baridhara, Dhaka-1212
2. Senior Secretary, Road Transport and Highways Division
3. Managing Director, Dhaka Mass Transit Company Limited
4. Project Director, Dhaka Mass Rapid Transit Development Project (Line-6)
5. Project Director, Dhaka Mass Rapid Transit Development Project (Line-1)
6. Project Director, Dhaka Mass Rapid Transit Development Project (Line-5 Southern Route)
7. Director (Finance & Accounts), Dhaka Mass Transit Company Limited
8. Director (Operation & Maintenance), Dhaka Mass Transit Company Limited
9. Company Secretary, Dhaka Mass Transit Company Limited
10. Director of Foreign Exchange Policy, Bangladesh Bank
11. Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka
12. System Analyst, Dhaka Mass Transit Company Limited
13. Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka
14. Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka
15. Team Leader, NKDM Association, Bangladesh
16. Mr., DMTCL
17. Office Copy
18. Master Copy


A. K. M. Khairul Alam
Director (Administration)
Dhaka Mass Transit Company Limited
Phone: +88 02-55669012
E-mail: directoradmin@dmctl.gov.bd