

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ইমিগ্রেশন ও পাসপোর্ট অধিদপ্তর
ই-৭, আগারগাঁও, ঢাকা-১২০৭
www.dip.gov.bd

নং- ৫৮.০১.০০০০.১০২.০৭.০৬৫.২৪-৫০৮

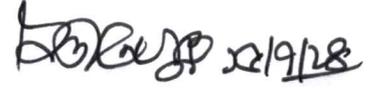
তারিখ: ৩১ আষাঢ় ১৪৩১ বঙ্গাব্দ
১৫ জুলাই ২০২৪ খ্রিষ্টাব্দ

বিষয়: ২০২৪-২০২৫ অর্থ বছরের বাৎসরিক ক্রয় পরিকল্পনা প্রেরণ প্রসঙ্গে।

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, ইমিগ্রেশন ও পাসপোর্ট অধিদপ্তরের ২০২৪-২০২৫ অর্থ বছরের বাৎসরিক ক্রয় পরিকল্পনা প্রণয়নপূর্বক এতদসঙ্গে সংযুক্ত করা হয়েছে।

ইহা মহোদয়ের সদয় অবগতি ও পরবর্তি প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো।

সংযুক্ত : বর্ণনামতে।



মেজর জেনারেল মোঃ নূরুল আনোয়ার

বিএসপি, এসজিপি, এনডিসি, এইচডিএমসি, এএফডব্লিউসি, পিএসসি, জি
মহাপরিচালক

ফোন : ০২-৫৮১৫৩৩৪৪

ই-মেইল : dgdip@passport.gov.bd

সিনিয়র সচিব
সুরক্ষা সেবা বিভাগ
স্বরাষ্ট্র মন্ত্রণালয়
বাংলাদেশ সচিবালয়, ঢাকা।

ANNUAL PROCUREMENT PLAN FOR 2024-2025

Ministry/Division: Ministry of Home Affairs

Budget: Revenue

Agency: Department of Immigration & Passports

Procuring Entity Name and Code: Director General

Project/Programme Name and Code: 0

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
1																	
GD 1	Laser Jet Toner	Single	550Pcs	OTM/LTM	DIP	GOB	6.5	Planned Dates		01/09/2024	14/09/2024	21/09/2024	28/09/2024	05/10/2024	02/11/2024	17	18
								Planned Dates									
								Actual Dates									
GD 2	76A Toner	Single	420 Pcs	LTM/OTM	DIP	GOB	5.0	Planned Dates		01/10/2024	22/10/2024	05/11/2024	19/11/2024	26/11/2024	24/12/2024	84	120
								Actual Dates									
GD 3	Generator (for different offices) 1. 400 KVA 2. 50 KVA	Single	1 Pcs 30 Pcs	OTM By E-GP	MOHA	GOB	35.0	Planned Dates		15/11/2024	29/11/2024	13/12/2024	20/12/2024	27/12/2024	25/02/2025	70	90
								Actual Dates									
GD 4	Various Stationary Items	Package	Package	OTM/LTM	DIP	GOB	20.0	Planned Dates		10/09/2024	01/10/2024	15/10/2024	30/10/2024	06/11/2024	04/12/2024	85	120
								Actual Dates									
GD 5	Color Printer Laser Jet Printer Additional Printer Doc. Scanner Laptop Cisco Router Wireless Microphone Set Visa Ink Cartridge (900) Visa Ink Cartridge SDP Visa Printer	Singe	6 Pcs 200 Pcs 50 Pcs 150 Pcs 25 Pcs 30 Pcs 300 Pcs 300 Pcs 20 Pcs 100 Pcs	OTM By E-GP	MOHA	GOB	70.0	Planned Dates		01/10/2024	22/10/2024	05/11/2024	12/11/2024	19/11/2024	17/12/2024	77	120
								Actual Dates									
GD 6	Various Printer Spare Parts	Package	Package	OTM/LTM	DIP	GOB	5.0	Planned Dates		01/10/2024	22/10/2024	05/11/2024	12/11/2024	19/11/2024	17/12/2024	77	120
								Actual Dates									
GD 7	750 KVA Online UPS UPS Offline 3KVA	Single	30 Pcs 50 Pcs	OTM/LTM	DIP	GOB	3.5	Planned Dates		15/10/2024	05/11/2024	19/11/2024	03/12/2024	10/12/2024	07/01/2025	84	120
								Actual Dates									
GD 8	AVR (100KVA)	Single	30 Pcs	OTM/LTM	DIP	GOB	15.0	Planned Dates		15/10/2024	29/10/2024	12/11/2024	19/11/2024	26/11/2024	24/12/2024	70	90
								Actual Dates									

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
1								9	10	11	12	13	14	15	16	17	18
GD 9	Sub-Station Upgradation from 630 KVA to 1000 KVA (HQ)	Single	Package	OTM/LTM	MOHA	GOB	40.0	Planned Dates		15/10/2024	29/10/2024	12/11/2024	19/11/2024	26/11/2024	24/12/2024	70	90
								Planned Dates			14	14	7	7	28	70	90
								Actual Dates									
GD 10	Furniture	Single	Package	OTM/LTM	DIP	GOB	3.0	Planned Dates		15/10/2024	29/10/2024	12/11/2024	19/11/2024	26/11/2024	24/12/2024	70	90
								Planned Dates			14	14	7	7	28	70	90
								Actual Dates									
GD 11	Computer Accessories	Package	Package	LTM	DIP	GOB	2.8	Planned Dates		01/03/2025	23/03/2025	05/04/2025	12/04/2025	19/04/2025	16/05/2025	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
GD 12	Various Paper	Single	package	OTM	DIP	GOB	2.8	Planned Dates		01/04/2025	15/04/2025	22/04/2025	29/04/2025	06/05/2025	20/05/2025	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
GD 13	Various Publication	Single	5000 Rim	LTM	DIP	GOB	2.5	Planned Dates		01/02/2025	15/02/2025	22/02/2025	01/03/2025	08/03/2025	05/04/2025	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 14	Verious Cleaning Items	Single	Package	LTM	DIP	GOB	0.5	Planned Dates		01/02/2025	15/02/2025	22/02/2025	01/03/2025	08/03/2025	05/04/2025	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 15	Verious Cookeries Items	package	200 sets	LTM	DIP	GOB	0.5	Planned Dates		01/02/2025	15/02/2025	22/02/2025	01/03/2025	08/03/2025	05/04/2025	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 16	Greetings/Invitations Cards, Souvenir, Badge for Various Occasion	package	package	LTM	DIP	GOB	1.0	Planned Dates		01/02/2025	15/02/2025	22/02/2025	01/03/2025	08/03/2025	05/04/2025	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									
GD 17	Room Renovation	package	package	LTM	DIP	GOB	2.5	Planned Dates		13/12/2024	05/01/2025	19/01/2025	26/01/2025	02/02/2025	02/03/2025	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
GD 18	E-Visa	package	package	OTM	MOHA	GOB	1200.0	Planned Dates		13/12/2024	05/01/2025	19/01/2025	26/01/2025	02/02/2025	02/03/2025	77	90
								Planned Dates			21	14	7	7	28	77	90
								Actual Dates									
GD 19	Training materials 1 Pen 2 White book marker pen	Single	500 Pcs 15 Pcs 500 Pcs	LTM	DIP	GOB	2.5	Planned Dates		11/10/2024	25/10/2024	01/11/2024	08/11/2024	15/11/2024	13/12/2024	63	90
								Planned Dates			14	7	7	7	28	63	90
								Actual Dates									

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estid. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	3. Training Ledges		4					9	10	11	12	13	14	15	16	17	18
GD 20	Photocopy machine	Single	20	LTM	DIP	GOB	2.4	Planned Dates		11/10/2024	25/10/2024	01/11/2024	08/11/2024	15/11/2024	13/12/2024	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 21	CC Camera IP Camera	Single	20 Pos 56 Pcs	OTM/LTM	DIP	GOB	3.0	Planned Dates		03/05/2025	19/05/2025	26/05/2025	02/06/2025	09/06/2025	07/07/2025	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 22	Various Furniture Repairing	Single	Package	LTM	DIP	GOB	2.0	Planned Dates		01/04/2025	15/04/2025	22/04/2025	29/04/2025	06/05/2025	03/06/2025	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 23	Passport Booklets and Laminates	Single	15,00,000 20,00,000	OTM	MOHA	GOB	650.0	Planned Dates		21/11/2024	26/01/2025	30/09/2025	30/10/2025	4/11/2025	2/12/2025	379	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 24	ATS-1	Single	05	OTM By E-GP	DIP	GOB	4.0	Planned Dates		11/10/2024	25/10/2024	01/11/2024	08/11/2024	15/11/2024	13/12/2024	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 25	Splice Type AC	Single	40	OTM By E-GP	DIP	GOB	8.0	Planned Dates		11/10/2024	25/10/2024	01/11/2024	08/11/2024	15/11/2024	13/12/2024	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 26	Com. Accessories Portable Hard Disk 2TB RAM DDR3 8 GB RAM DDR3 4 GB S. RAM DDR3 2 GB S. RAM DDR 4 16GB Pen Drive 128 GB Pen Drive 64 GB Pen Drive 32 GB Switch 24 Port Switch 16 Port Switch 8 Port LAN Cable Tester W/ 6 Router CAT 6 Cable RJ 45 Connector RJ 45 CAT 6E Connector (Shil)	Package	20 15 12 10 15 10 15 10 15 10 12 10 20 3 10 10 Box 500 1000	LTM	DIP	GOB	2.5	Planned Dates		11/10/2024	25/10/2024	01/11/2024	08/11/2024	15/11/2024	13/12/2024	63	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 27	e-TP	Package	Package	OTM	MOHA	GOB	270.0	Planned Dates		21/11/2024	26/01/2025	30/09/2025	30/10/2025	4/11/2025	2/12/2025	379	
								Planned Dates									
								Planned Dates									
								Actual Dates									
GD 28	Steel Structure & Capsule Lift	Package	Package	OTM	MOHA	GOB	48.0	Planned Dates		21/11/2024	26/01/2025	30/09/2025	30/10/2025	4/11/2025	2/12/2025	379	
								Planned Dates									
								Planned Dates									
								Actual Dates									

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Million TK.	Time Code for Process	Net Used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total time to Contract Signature	Time for Completion of Contract
1								9	10	11	12	13	14	15	16	17	18
GID 29	Ware House Rent	Package	Package	OTM	MOHA	GOB	5.0	Planned Dates		21/11/2024	26/01/2025	30/09/2025	30/10/2025	4/11/2025	2/12/2025	379	
								Planned Dates									
								Planned Dates									
								Actual Dates									
GID 30	IDX Server	Package	Package	OTM	MOHA	GOB	180.0	Planned Dates		21/11/2024	26/01/2025	30/09/2025	30/10/2025	4/11/2025	2/12/2025	379	
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 1	Internet Connection for DIP Head Office, Training Lab etc.	package	package	OTM	DIP	GOB	2.0	Planned Dates		20/09/2024	04/10/2024	18/10/2024	25/10/2024	01/11/2024	28/11/2024	70	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 2	Generator maintenance	Single	1 Package	LTM	DIP	GOB	1.0	Planned Dates		20/09/2024	04/10/2024	18/10/2024	25/10/2024	01/11/2024	28/11/2024	70	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 3	Air Compressor Maintenance	Package	1 Package	LTM	DIP	GOB	0.2	Planned Dates		20/09/2024	04/10/2024	18/10/2024	25/10/2024	01/11/2024	28/11/2024	70	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 4	Various AC Maintenance	Single	Package	OTM/LTM	DIP	GOB	4.0	Planned Dates		01/10/2024	22/10/2024	05/11/2024	12/11/2024	19/11/2024	17/12/2024	77	90
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 5	Fire Exit Plan	Package	Package	DPM/OTM	DIP	GOB	1.0	Planned Dates		01/01/2025	22/01/2025	15/02/2025	22/02/2025	29/02/2025	18/03/2025	77	120
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 6	Outsourcing Staff Recruitment	Package	Package	DPM/OTM	DIP	GOB	20.0	Planned Dates		01/12/2024	22/12/2024	06/01/2025	20/01/2025	27/01/2025	25/02/2025	84	120
								Planned Dates									
								Planned Dates									
								Actual Dates									
SD 7	Vehicle Maintenance	Package	35	DPM/OTM	DIP	GOB	2.7	Planned Dates		01/12/2024	22/12/2024	06/01/2025	20/01/2025	27/01/2025	25/02/2025	84	120
								Planned Dates									
								Planned Dates									
								Actual Dates									
Total Value of Goods Procurement							2623.9										

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