

Government of the People's Republic of Bangladesh
Directorate General of Nursing & Midwifery
Mohakhali, Dhaka.
www.dgnm.gov.bd



Memo: 45.03.0000.008.14.185.26 (Part-4)- 733

Date: 07/10/2026

Subject: Training on Infection Prevention and Control (IPC).

Reference: PRN/GAC/Cowater Int/934/2026 Date- 05.10.2026.

With reference to the above-mentioned subject matter and sources, the undersigned is directed to inform you that Training of Trainer on Infection Prevention and Control (IPC) is organized with the cooperation of GAC, Cowater International, ProNurse Project, Dhaka Bangladesh and the Directorate General of Nursing and Midwifery (DGNM), Dhaka. The Training of Trainer on Infection Prevention and Control (IPC) will be held from 10th October to 15th October, 2026 (9.00 am-4.00 pm) at the **Nursing Institute, Kurigram**. The following officials are requested to attend the training on time. The concerned authority is requested to cooperate in this matter.

List of the Participants (Not according to seniority):

SL.	Name	UID	Designation	Working place
1	Most. Zulekha Khatun	1020519944496	Nursing Supervisor	250 Bedded General Hospital, Kurigram
2	Mst. Rokeya Mondol	1010619986001	Nursing Supervisor	Do
3	Nilufa Yasmin	20211214171	Senior Staff Nurse	Do
4	Mst. Arjuara Khatun	13010201833971	SSN	Do
5	Mst. Shahazadi Yesmin	2021129601	SSN	Do
6	Sucharita Rani	13010201837983	SSN	Do
7	Shamsunnaher Begum	20211225321	SSN	Do
8	Most. Roksana Akter	13010201835988	SSN	Do
9	Most: Saleha Khatun	11109201316715	SSN	Do
10	Afroza Akhter Zahan	12709200339179	SSN	Do
11	Mst. Sagarika Begum	13010201838106	SSN	Do
12	Most. Monika Khanom	10607201012047	SSN	Do
13	Ratna Akter	13010201839136	SSN	Do
14	Most: Jakiatul Homayra	12412201317127	SSN	Do

SL.	Name	UID	Designation	Working place
15	Bitheeka Rani Halder	11209201316849	SSN	Do
16	Rahima Khatun	10607201012084	SSN	Do
17	Mst.Zannati Khatun Shimu	13010201837937	SSN	Do
18	Ruqumoni	10812201624850	SSN	Do
19	Sumona Parvin	20200536901	SSN	Do
20	Lovely Khatun	2021124701	SSN	Do
21	Most. Asha Mony	20211256361	SSN	Do
22	Mahfuza Akter	10812201617731	SSN	Do
23	Salma Begum	202106992	SSN	Do
24	Mst. Khairun Nahar	10101201638350	SSN	Do
25	Morjina Khatun	20200514671	SSN	Do
26	Sultana Tashmin	1270920039585	Nursing Supervisor	Nageshwari Upazilla Health Complex, Kurigram
27	Kakoli Rani	10812201625805	SSN	Do
28	Nasima Akter	10812201622910	SSN	Do
29	Mumtahina Haque	20211249711	SSN	Do
30	Sadeka Banu Sweety	202112241251	SSN	Do

2. Monowara Khatun, Nursing Instructor, College of Nursing, Mohakhali, Dhaka and Meherun Nessa, Nursing Supervisor, Mugdha Medical College Hospital, Dhaka will serve as resource persons for the training activities.

3. Nursing Instructor Incharge, Nursing Institute, Kurigram will serve as the coordinator for the training activities. Locally nominated one Office Assistant and two Office Attendants will remain on duty throughout the duration of the training.

4. Responsibilities of Trainees, Course Coordinators, and Resource Persons regarding Training:

4.1 Each trainee must be present in the training room wearing the prescribed uniform at least 15 minutes before the class starts.

4.2 Trainers/Resource persons must be present in the training room at least 10 minutes before the class starts.

4.3 During the training, all trainees must keep their mobile phones switched off.

4.4 For each training topic, trainers must compulsorily assign group or individual assignments and evaluate them.

4.5 Trainers will conduct and evaluate a Pre-Test at the beginning of the training and a Post-Test at the end of the training.

4.6 Trainers must compulsorily prepare and deliver each topic using engaging PowerPoint presentations (PPT).

4.7 Where applicable, trainers will arrange clinical practice/hospital placements for trainees under the supervision of experienced trainers from the relevant department/discipline.

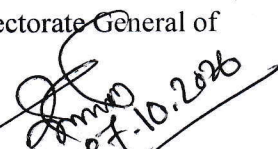
4.8 On the last day of the training, each trainee will evaluate the course contents, course duration, trainer's preparation, competence, and the quality of the training venue. The trainees will seal their feedback in envelopes on their own responsibility, which will then be submitted to this Directorate by the course coordinators.

4.9 If any trainee from the approved list cannot participate in the training for any reason, the concerned hospital authority may nominate another participant as a replacement.

4.10 If no participant is available from the mentioned hospital, the course coordinator may contact nearby local hospitals to select trainees locally.

4.11 Once a trainee has attended the training, he/she will not be eligible to attend it a second time.

5. All expenses related to the said training will be borne by the ProNurse Project, Cowater International, funded by Global Affairs Canada (GAC), as per Government Rules.
6. The course coordinator will send the attendance list of participants and the evaluation report to this Directorate within 07 days of completion of the course.
7. This order has been issued with the kind approval of the Director General, Directorate General of Nursing and Midwifery.


Nahid ul Mostaque
(Deputy Secretary)

Director (Education)

Directorate General of Nursing & Midwifery

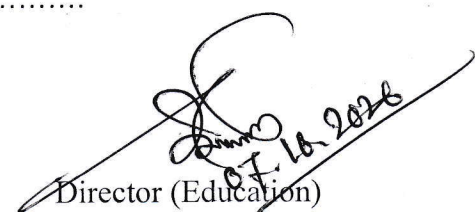
Email- dedu@dgnm.gov.bd

Memo: 45.03.0000.008.14.185.26 (Part-4)- 733/1(c)

Date: 07/10/2026

Copy for necessary action (Not according to seniority):

1. Secretary, Health Services Division, Ministry of Health and Family Welfare MoH&FW, Dhaka.
2. Secretary, Medical Education & Family Welfare Division, MoH&FW, Dhaka.
3. Director (Admin), DGNM, Mohakhali, Dhaka.
4. Director, Medical College Hospital (Mugdha/ Rajshahi)
5. Superintendent, 250 Bedded General Hospital, Kurigram.
6. Civil Surgeon, Civil Surgeon Office, Kurigram
7. UHFPO, Nageshwari Upazilla Health Complex, Kurigram
8. Nursing Superintendent, Medical College Hospital (Mugdha/ Rajshahi)
9. NIs In-Charge, Nursing Institute, Kurigram
10. Assistant Director, PMIS, DGNM, Mohakhali, Dhaka
11. Nursing Supervisor, 250 Bedded General Hospital, Kurigram.
12. Nursing Supervisor, Nageshwari Upazilla Health Complex, Kurigram
13. Team Leader, ProNurse Project, Cowater International, Bangladesh
14. Executive Advisor, CIPRB and Principal Investigator of the study
15. Ms./ Mr.....
16. Office Copy


Director (Education)

Directorate General of Nursing & Midwifery