

Government of the People's Republic of Bangladesh
Directorate General of Nursing & Midwifery
Mohakhali, Dhaka.
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Memo: 45.03.0000.008.14.185.26 (Part-4)- G 26

Date: 08/09/2026

Subject: Training on Intensive Care Unit (ICU) for nurses working in the Hospitals.

Reference: 01. PRN/GAC/Cowater.Int/880/2026 Date- 10.08.2026.

02. এনআইসিডি/২০২৬/৪৬৬৩; তারিখ: ২৪/০৮/২০২৬

03. কুশমেকহাস/প্রশা-১/প্রশিক্ষণ/২০২৬/১৫০২; তারিখ: ০৫/০৯/২০২৬

With reference to the above-mentioned subject matter and sources, it is hereby informed that a **Training on Intensive Care Unit (ICU)** for Senior Staff Nurses is organized with the cooperation of GAC, Cowater International, ProNurse Project, Dhaka, Bangladesh and the Directorate General of Nursing and Midwifery (DGNM), Dhaka. The Training will be held from **12 September-08 October 2026 (8.30 am-4.30 pm)** at National Institute of Cardiovascular Diseases (NICVD) and Hospital, Dhaka. This letter is approved by the Director General, DGNM. The following officials are requested to attend the training on time. The concerned authority is requested to cooperate in this matter

Annex: A: List of Recourse Persons and Participants (Not according to seniority):

Sl	Name	UID	Designation	Working place
1.	Salina Akter	12809200310780	Senior Staff Nurse	National Institute of Cardiovascular Diseases (NICVD) and Hospital, Dhaka
2.	Most. Nusrat Jahan	20211257091	Do	Do
3.	Mst. Sharmin Akter	20211272351	Do	Do
4.	Jannatul Ferdousi	20211249421	Do	Do
5.	Jesmin Akter	20211273781	Do	Do
6.	Tanzila Khanom	20200528491	Do	Do
7.	Nipa Karmaker	20200540921	Do	Do
8.	Samira Akter	20211231051	Do	Do
9.	Rowsanara Khatun	20200549661	Do	Do
10.	Farida Parvin	10607201012304	Do	Do
11.	Atia Sanjida	1010201838351	Do	Do
12.	Asma Akter	20211214581	Do	Do
13.	Polly Akter	1010120183870	Do	Do
14.	Ayesha Akter Sorna	20211236121	Do	Do
15.	Mst. Khatune Jannat	20200515911	Do	Do
16.	Sathi Deb Nath	20211223161	Do	Do
17.	Mst. Jesmin Banu	10812201625331	Do	Do
18.	Amena Begum	10812201618839	Do	Do
19.	Sathi Akter	10101201838423	Do	Do
20.	Purnima Goshami	10812201626200	Do	Do
21.	Karima Akter	20211277591	Do	Do
22.	Mst. Negar Pervin	117051999847	Do	Do
23.	Ruksana Rahina	10812201623834	Do	Do
24.	Md. Shobuz Mia	20211220991	Do	Do
25.	Most Maskura Khatun	2025096421	Do	Kushtia Medical College & Hospital
26.	Mst. Mukta Akthar	2025094021	Do	Do
27.	Mst. Naznin Akhter	2025099041	Do	Do
28.	Mst. Sharmin Akter	13010201833752	Do	Do
29.	Taslima Akter	11312201013006	Do	Do
30.	Prithibi Rani Kundu	2025096991	Do	Do

2. Lovely Devi, Nursing Instructor, Nurse Teacher Training Center, Dhaka and Papia Sultana, Nursing Instructor, Directorate General of Nursing and Midwifery (DGNM), Dhaka will serve as resource persons for the training activities.
3. Nursing Superintendent, National Institute of Cardiovascular Diseases (NICVD) and Hospital, Dhaka will serve as the coordinator for the training activities. Locally nominated one Office Assistant and two Office Attendants will remain on duty throughout the duration of the training.
4. Responsibilities of Trainees, Course Coordinators, and Resource Persons regarding Training:
 - 4.1 Each trainee must be present in the training room wearing the prescribed uniform at least 15 minutes before the class starts.
 - 4.2 Trainers/Resource persons must be present in the training room at least 10 minutes before the class starts.
 - 4.3 During the training, all trainees must keep their mobile phones switched off.
 - 4.4 For each training topic, trainers must compulsorily assign group or individual assignments and evaluate them.
 - 4.5 Trainers will conduct and evaluate a Pre-Test at the beginning of the training and a Post-Test at the end of the training.
 - 4.6 Trainers must compulsorily prepare and deliver each topic using engaging PowerPoint presentations (PPT).
 - 4.7 Where applicable, trainers will arrange clinical practice/hospital placements for trainees under the supervision of experienced trainers from the relevant department/discipline.
 - 4.8 On the last day of the training, each trainee will evaluate the course contents, course duration, trainer's preparation, competence, and the quality of the training venue. The trainees will seal their feedback in envelopes on their own responsibility, which will then be submitted to this Directorate by the course coordinators.
 - 4.9 If any trainee from the approved list cannot participate in the training for any reason, the concerned hospital authority may nominate another participant as a replacement.
 - 4.10 If no participant is available from the mentioned hospital, the course coordinator may contact nearby local hospitals to select trainees locally.
 - 4.11 Once a trainee has attended the training, he/she will not be eligible to attend it a second time.
5. All expenses related to the said training will be borne by the ProNurse Project, Cowater International, funded by Global Affairs Canada (GAC), as per Government Rules.
6. The course coordinator will send the attendance list of participants and the evaluation report to this Directorate within 07 days of completion of the course.
7. In each course, maximum of twenty (20) guest lecturers may conduct classes.


 Nahid ul Mostaque
 (Deputy Secretary)

Director (Education & Finance)
 Directorate General of Nursing & Midwifery
 Email- info@dgnm.gov.bd

Memo: 45.03.0000.008.14.185.26 (Part-4)- G 25/A (11)

Date: 08/09/2026

Copy for necessary action (Not according to seniority):

1. Secretary, Health Services Division, Ministry of Health and Family Welfare MoH&FW, Dhaka.
2. Secretary, Medical Education & Family Welfare Division, MoH&FW, Dhaka.
3. Director (Admin/ Education & Discipline/ Finance & Budget), DGNM, Mohakhali, Dhaka.
4. Director.....
5. Civil Sergeant.....
6. Principal/NIs In-Charge.....
7. Nursing Superintendent/ Deputy Nursing Superintendent.....
8. Assistant Director, PMIS, DGNM, Mohakhali, Dhaka.
9. PO to DG, DGNM.
10. Team Leader, ProNurse Project, Cowater International, Bangladesh
11. Office Copy