

Government of the People's Republic of Bangladesh  
Directorate General of Nursing & Midwifery  
Mohakhali, Dhaka.  
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Memo: 45.03.0000.008.14.185.26 (Part-4)- 696

Date: 23/09/2026

**Subject: Training on Infection Prevention and Control (IPC).**

**Reference: PRN/GAC/Cowater Int/925/2026 Date- 21.09.2026.**

With reference to the above-mentioned subject matter and sources, the undersigned is directed to inform you that Training of Trainer on Infection Prevention and Control (IPC) is organized with the cooperation of GAC, Cowater International, ProNurse Project, Dhaka Bangladesh and the Directorate General of Nursing and Midwifery (DGNM), Dhaka. The Training of Trainer on Infection Prevention and Control (IPC) will be held from 26<sup>th</sup> September to 01 October, 2026 (9.00 am-4.00 pm) at the **Nursing Institute, Kurigram**. The following officials are requested to attend the training on time. The concerned authority is requested to cooperate in this matter.

List of the Participants (Not according to seniority):

| SL. | Name                 | UID            | Designation        | Working place                                 |
|-----|----------------------|----------------|--------------------|-----------------------------------------------|
| 1.  | Most. Zulekha Khatun | 1020519944496  | Nursing Supervisor | 250 Beded General Hospital, Kurigram, Rangpur |
| 2.  | Mst. Rokeya Mondol   | 1010619986001  | Nursing Supervisor | Do                                            |
| 3.  | Most. Aklima Khatun  | 1020519997445  | Senior Staff Nurse | Do                                            |
| 4.  | Most. Julakha Khatun | 1060519997875  | Senior Staff Nurse | Do                                            |
| 5.  | Most. Hasina Begum   | 1060519997876  | Senior Staff Nurse | Do                                            |
| 6.  | Nasima Khatun        | 11310200310984 | Staff Nurse        | Do                                            |
| 7.  | Most. Nazmin Akther  | 10812201624190 | Senior Staff Nurse | Do                                            |
| 8.  | Most. Halima Khatun  | 12809200310734 | Senior Staff Nurse | Do                                            |
| 9.  | Nasima Khatun        | 10812201625447 | Senior Staff Nurse | Do                                            |
| 10. | Manosi Rani          | 20211239331    | Senior Staff Nurse | Do                                            |
| 11. | Rahima Khatun        | 10607201012084 | Senior Staff Nurse | Do                                            |
| 12. | Most Nelufa Yesmin   | 1270920039959  | Staff Nurse        | Do                                            |
| 13. | Mst. Halima Khatun   | 10812201625942 | Senior Staff Nurse | Do                                            |
| 14. | Most. Khadiza Khatun | 13010201837904 | Senior Staff Nurse | Do                                            |
| 15. | Ashma Khatun         | 10812201626633 | Senior Staff Nurse | Do                                            |

| SL. | Name                  | UID            | Designation        | Working place                                |
|-----|-----------------------|----------------|--------------------|----------------------------------------------|
| 16. | Most.Rozina Khatun    | 10812201619976 | Senior Staff Nurse | Do                                           |
| 17. | Sheikh Shafaly Rahman | 1270920039918  | Staff Nurse        | Do                                           |
| 18. | Hasna Hena Minu       | -              | Senior Staff Nurse | Do                                           |
| 19. | Most. Kakoly Begum    | 10812201626052 | Senior Staff Nurse | Do                                           |
| 20. | Jannati Khatun        | -              | Senior Staff Nurse | Do                                           |
| 21. | Most. Monika Khanom   | 10607201012047 | Senior Staff Nurse | Do                                           |
| 22. | Sumaiya Siddika       | 20250932061    | Senior Staff Nurse | Do                                           |
| 23. | Aysha Siddika         | 20250911       | Senior Staff Nurse | Do                                           |
| 24. | Sucharita Rani        | 13010201837983 | Senior Staff Nurse | Do                                           |
| 25. | Tauhida Khanam        | 20211230191    | Senior Staff Nurse | Do                                           |
| 26. | Kobita Rani           | 1191120009223  | Senior Staff Nurse | Nageshwari Upazilla Health Complex, Kurigram |
| 27. | Dipika Rani           | 1110920039454  | Senior Staff Nurse | Do                                           |
| 28. | Mst. Ayesha Khatun    | 10607201011687 | Senior Staff Nurse | Do                                           |
| 29. | Mst. Nazma Pervin     | 10812201622093 | Senior Staff Nurse | Do                                           |
| 30. | Mst. Azmeri Begum     | 13010201836450 | Senior Staff Nurse | Do                                           |

2. Md. Farhad Hossain, Nursing Instructor, Mymensing Nursing College, Mymensing and Nazmunnahar, Nursing Instructor, Nursing and Midwifery College, Tangail will serve as resource persons for the training activities.

3. Nursing Instructor Incharge, Nursing Institute, Kurigram will serve as the coordinator for the training activities. Locally nominated one Office Assistant and two Office Attendants will remain on duty throughout the duration of the training.

4. Responsibilities of Trainees, Course Coordinators, and Resource Persons regarding Training:

4.1 Each trainee must be present in the training room wearing the prescribed uniform at least 15 minutes before the class starts.

4.2 Trainers/Resource persons must be present in the training room at least 10 minutes before the class starts.

4.3 During the training, all trainees must keep their mobile phones switched off.

4.4 For each training topic, trainers must compulsorily assign group or individual assignments and evaluate them.

4.5 Trainers will conduct and evaluate a Pre-Test at the beginning of the training and a Post-Test at the end of the training.

4.6 Trainers must compulsorily prepare and deliver each topic using engaging PowerPoint presentations (PPT).

4.7 Where applicable, trainers will arrange clinical practice/hospital placements for trainees under the supervision of experienced trainers from the relevant department/discipline.

4.8 On the last day of the training, each trainee will evaluate the course contents, course duration, trainer's preparation, competence, and the quality of the training venue. The trainees will seal their

feedback in envelopes on their own responsibility, which will then be submitted to this Directorate by the course coordinators.

4.9 If any trainee from the approved list cannot participate in the training for any reason, the concerned hospital authority may nominate another participant as a replacement.

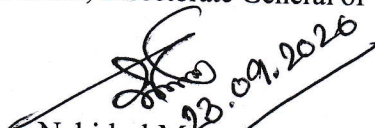
4.10 If no participant is available from the mentioned hospital, the course coordinator may contact nearby local hospitals to select trainees locally.

4.11 Once a trainee has attended the training, he/she will not be eligible to attend it a second time.

5. All expenses related to the said training will be borne by the ProNurse Project, Cowater International, funded by Global Affairs Canada (GAC), as per Government Rules.

6. The course coordinator will send the attendance list of participants and the evaluation report to this Directorate within 07 days of completion of the course.

7. This order has been issued with the kind approval of the Director General, Directorate General of Nursing and Midwifery.

  
Nahid ul Mostaque  
(Deputy Secretary)

Director (Education & Finance)  
Directorate General of Nursing & Midwifery  
Email- [info@dgnm.gov.bd](mailto:info@dgnm.gov.bd)

Memo: 45.03.0000.008.14.185.26 (Part-4)- GDC/1(12)

Date: 23/09/2026

Copy for necessary action (Not according to seniority):

1. Secretary, Health Services Division, Ministry of Health and Family Welfare MoH&FW, Dhaka.
2. Secretary, Medical Education & Family Welfare Division, MoH&FW, Dhaka.
3. Director (Education & Discipline/ Finance & Budget), DGNM, Mohakhali, Dhaka.
4. Director.....
5. Civil Surgeon.....
6. UHFPO.....
7. Principal/NIs In-Charge.....
8. Nursing Superintendent/ Deputy Nursing Superintendent.....
9. Assistant Director, PMIS, DGNM, Mohakhali, Dhaka
10. Team Leader, ProNurse Project, Cowater International, Bangladesh
11. Executive Advisor, CIPRB and Principal Investigator of the study
12. Ms./ Mr.....
13. Office Copy

  
Director (Education & Finance)  
Directorate General of Nursing & Midwifery

