

Government of the People's Republic of Bangladesh
Directorate General of Nursing & Midwifery
Mohakhali, Dhaka.
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Memo No: 45.03.0000.008.14.170.25 (Part-3)- 245

Date: 29/03/2026

Subject: Training on Intensive Care Unit (ICU) for nurses working in the Hospitals.


Reference: PRN/GAC/Cowater.Int/780/2026 Date- 15 March, 2026.

With reference to the above-mentioned subject matter and sources, it is hereby informed that a **Training on Intensive Care Unit (ICU)** for Senior Staff Nurses is organized with the cooperation of GAC, Cowater International, ProNurse Project, Dhaka, Bangladesh and the Directorate General of Nursing and Midwifery (DGNM), Dhaka. The Training will be held from **04th April 2026 to 30th April 2026 (8.30 am-4.30 pm)** at **National Institute of Neurosciences & Hospital, Dhaka**. The following officials are requested to attend the training on time. The concerned authority is requested to cooperate in this matter.

List of Recourse Persons and Participants (Not according to seniority):

| SL. No | Name | UID | Designation | Working place |
|--------|---------------------|----------------|--------------------------|---|
| 1. | Dilruba Akter | 202005451 | Senior Staff Nurse (SSN) | National Institute of Neurosciences and Hospital, Dhaka |
| 2. | Promila Mitra | 20200548216 | SSN | Do |
| 3. | Bipasa Biswas | 20200512461 | SSN | Do |
| 4. | Farhana Khatun | 20200511051 | SSN | Do |
| 5. | Khuntija Akter | 20200524291 | SSN | Do |
| 6. | Mitu Sarker | 11407201012769 | SSN | Do |
| 7. | Usha Baroi | 10509201314955 | SSN | Do |
| 8. | Tonima Sultana | 10509201315723 | SSN | Do |
| 9. | Mst. Anjuman Ara | 20200542231 | SSN | Do |
| 10. | Nipa Biswas | 10812201618594 | SSN | Do |
| 11. | Mst. Popy Akter | 10812201618259 | SSN | Do |
| 12. | Samira Khatun | 20200535921 | SSN | Do |
| 13. | Dipika Das | 13010201833339 | SSN | Do |
| 14. | Rejina Majhee | 10509201315650 | SSN | Do |
| 15. | Masuma Akter Sumi | 220200549441 | SSN | Do |
| 16. | Mst. Nilufa Yeasmin | 2020054941 | SSN | Do |
| 17. | Sherajum Monira | 20200533461 | SSN | Do |
| 18. | Joynab Khatun | 20200523011 | SSN | Do |
| 19. | Moyna Khatun | 2020053121 | SSN | Do |
| 20. | Tania Akter | 20211257971 | SSN | Do |
| 21. | Alima Khatun | 20200536491 | SSN | Do |
| 22. | Surovi Akter Sapla | 20211247671 | SSN | Do |
| 23. | Laila Nasrin | 10509201315416 | SSN | Do |
| 24. | Md. Sajit | 20211235691 | SSN | Do |
| 25. | Israt Jahan Ety | 20211246121 | SSN | Do |
| 26. | Halima Momotaz | 20211262861 | SSN | Do |
| 27. | Anjuman Sultana | 2020059081 | SSN | Do |
| 28. | Shamsun Nahar | 20200531701 | SSN | Do |
| 29. | Yesmin Akter | 20200546962 | SSN | Do |
| 30. | Mira Bepari | 10607201012227 | SSN | Do |

2. Rehana Parvin, Nursing Instructor, Nursing Institute, Naogaon and Nupur Baroi, Senior Staff Nurse, National Institute of Neurosciences & Hospital, Dhaka will serve as resource persons for the training activities.
3. Nursing Superintendent, National Institute of Neurosciences & Hospital, Dhaka will serve as the coordinator for the training activities. Locally nominated one Office Assistant and two Office Attendants will remain on duty throughout the duration of the training.
4. Responsibilities of Trainees, Course Coordinators, and Resource Persons regarding Training:
 - 4.1 Each trainee must be present in the training room wearing the prescribed uniform at least 15 minutes before the class starts.
 - 4.2 Trainers/Resource persons must be present in the training room at least 10 minutes before the class starts.
 - 4.3 During the training, all trainees must keep their mobile phones switched off.
 - 4.4 For each training topic, trainers must compulsorily assign group or individual assignments and evaluate them.
 - 4.5 Trainers will conduct and evaluate a Pre-Test at the beginning of the training and a Post-Test at the end of the training.
 - 4.6 Trainers must compulsorily prepare and deliver each topic using engaging PowerPoint presentations (PPT).
 - 4.7 Where applicable, trainers will arrange clinical practice/hospital placements for trainees under the supervision of experienced trainers from the relevant department/discipline.
 - 4.8 On the last day of the training, each trainee will evaluate the course contents, course duration, trainer's preparation, competence, and the quality of the training venue. The trainees will seal their feedback in envelopes on their own responsibility, which will then be submitted to this Directorate by the course coordinators.
 - 4.9 If any trainee from the approved list cannot participate in the training for any reason, the concerned hospital authority may nominate another participant as a replacement.
 - 4.10 If no participant is available from the mentioned hospital, the course coordinator may contact nearby local hospitals to select trainees locally.
 - 4.11 Once a trainee has attended the training, he/she will not be eligible to attend it a second time.
5. All expenses related to the said training will be borne by the ProNurse Project, Cowater International, funded by Global Affairs Canada (GAC), as per Government Rules.
6. The course coordinator will send the attendance list of participants and the evaluation report to this Directorate within 07 days of completion of the course.
7. In each course, maximum of twenty (20) guest lecturers may conduct classes.


 29.03.26

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Date: 29/03/2026

Copy for necessary action (Not according to seniority):

1. Secretary, Health Services Division, Ministry of Health and Family Welfare MoH&FW, Dhaka.
2. Secretary, Medical Education & Family Welfare Division, MoH&FW, Dhaka.
3. Director (Admin/ Education & Discipline/ Finance & Budget), DGNM, Mohakhali, Dhaka.
4. Director.....
5. Principal/NIs In-Charge.....
6. Nursing Superintendent/ Deputy Nursing Superintendent.....
7. Assistant Director, PMIS, DGNM, Mohakhali, Dhaka.
8. PO to DG, DGNM.
9. Team Leader, ProNurse Project, Cowater International, Bangladesh
10. Ms./ Mr.....