

ANNUAL PROCUREMENT PLAN

2025-2026 fy

Ministry/ Division- Medical Education and Family Welfare Division

Budget-Revenue

Agency- Directorate General of Medical Education

Procuring Entity Name & Code- Directorate General of Medical Education/1620601141303

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
																	Planned Dates
P-1	Cleaning and Washing Item (3211102)	As per attached list		OTM	PE	GOB	20	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-2	Entertaining Expenses (3211106)	As per need		DPM	PE	GOB	10	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									
P-3	Transport Hiring (3211107)	As per need		OTM	PE	GOB	15	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-4	Legal Expenses (3211110)	As per need		DPM	PE	GOB	10	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									
P-5	Seminar/Conference Expenses (3211111)	As per need		DPM	PE	GOB	75	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									
P-6	Electricity (3211113)	As per need		Direct Contract	PE	GOB	65.8	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									
P-7	Water (3211115)	As per need		Direct Contract	PE	GOB	8	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									
P-8	Curier (3211116)	As per need		Direct Contract	PE	GOB	2	Planned Dates	Throughout the year								
								Planned Days									
								Actual Dates									

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P-9	Internet/Fax/Talex (3211117)	As per need		Direct Contract	PE	GOB	5	Planned Dates	Throughout the year									
								Planned Days										
								Actual Dates										
P-10	Postage (3211119)	As per need		Direct Contract	PE	GOB	0.5	Planned Dates	Throughout the year									
								Planned Days										
								Actual Dates										
P-11	Telephone (3211120)	As per need		Direct Contract	PE	GOB	5	Planned Dates	Throughout the year									
								Planned Days										
								Actual Dates										
P-12	Advertising Expenses (3211125)	As per need		Direct Contract	PE	GOB	20	Planned Dates	Throughout the year									
								Planned Days										
								Actual Dates										
P-13	Books and Periodicals (3211127)	As per need		OTM	PE	GOB	10	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25		
								Planned Days	0	15	15	7	7	7	51	30		
								Actual Dates										
P-14	Publications (3211128)	As per need		RFQM	PE	GOB	10	Planned Dates	1/1/2026	25/01/26	1/2/2026	1/3/2026	8/3/2026	22/3/26		20/4/26		
								Planned Days	0	25	7	30	7	15	84	30		
								Actual Dates										
P-15	Conveyance Expenditure (3211130)	As per attached l		DPM	PE	GOB	5	Planned Dates										
								Planned Days										
								Actual Dates										
P-16	Outsourcing (3211131)	As per attached l		DPM	PE	GOB	110	Planned Dates										
								Planned Days										
								Actual Dates										
P-17	Labor (Irregular) wages (3211134)	As per need		DPM	PE	GOB	5	Planned Dates										
								Planned Days										
								Actual Dates										
P-18	Bank Chrage (3221108)	As per need		DPM	PE	GOB	0.2	Planned Dates										
								Planned Days										
								Actual Dates										
P-19	Fitness Fee (3221118)	As per need		DPM	PE	GOB	50	Planned Dates										
								Planned Days										
								Actual Dates										
P-20	Training(3231301)	As per need		DPM	PE	GOB	300	Planned Dates										
								Planned Days										
								Actual Dates										

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P-21	Petrol, Oil, Lubricant (3243101)	As per need		DPM	PE	GOB	50	Planned Dates								
								Planned Days								
								Actual Dates								
P-22	Security Services (3253103)	As per need		DPM	PE	GOB	48	Planned Dates								
								Planned Days								
								Actual Dates								
P-23	Computer Consumables (3255101)	As per attached li		OTM	PE	GOB	15	Planned Dates	1/8/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25
								Planned Days	0	15	15	7	7	7	51	30
								Actual Dates								
P-24	Printing and Binding (3255102)	As per need		RFQM	PE	GOB	6	Planned Dates								
								Planned Days								
								Actual Dates								
P-25	Stamps & Seals (3255104)	As per need		DPM	PE	GOB	5	Planned Dates								
								Planned Days								
								Actual Dates								
P-26	Other Stationery (3255105)	As per attached li		OTM	PE	GOB	25	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25
								Planned Days	0	15	15	7	7	7	51	30
								Actual Dates								
P-27	Uniforms (32516106)	As per need		DPM	PE	GOB	5.56	Planned Dates								
								Planned Days								
								Actual Dates								
P-28	Research (3257103)	As per need		DPM	PE	GOB	150	Planned Dates								
								Planned Days								
								Actual Dates								
P-29	Innovation (3257105)	As per need		DPM	PE	GOB	10	Planned Dates								
								Planned Days								
								Actual Dates								
P-30	Honorium (3257206)	As per need		DPM	PE	GOB	3	Planned Dates								
								Planned Days								
								Actual Dates								
P-31	Festivals (3257301)	As per need		DPM	PE	GOB	10	Planned Dates								
								Planned Days								
								Actual Dates								
P-32	Gardening (3257304)	As per need		DCP	PE	GOB	5	Planned Dates								
								Planned Days								
								Actual Dates								

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P-33	Motor Vehicle (3258101)	As per need		DPM	PE	GOB	20	Planned Dates									
								Planned Days									
								Actual Dates									
P-34	Furniture (3258102)	As per need		DPM	PE	GOB	1	Planned Dates									
								Planned Days									
								Actual Dates									
P-35	Computer (3258103)	As per need		DPM	PE	GOB	3	Planned Dates									
								Planned Days									
								Actual Dates									
P-36	Office Equipment (3258104)	As per need		DPM	PE	GOB	3	Planned Dates									
								Planned Days									
								Actual Dates									
P-37	Other Machineries & Equipment (3258105)	As per need		DPM	PE	GOB	3	Planned Dates									
								Planned Days									
								Actual Dates									
P-38	Telecommunications Equipment (3258126)	As per need		DPM	PE	GOB	2	Planned Dates									
								Planned Days									
								Actual Dates									
P-39	Transport Maintainance Expense (3258140)	As per need		DPM	PE	GOB	5	Planned Dates									
								Planned Days									
								Actual Dates									
P-40	Electric Equipment (3258146)	As per need		DPM	PE	GOB	3	Planned Dates									
								Planned Days									
								Actual Dates									
P-41	Motor Vehicle (4112101)	As per need		DPM	PE	GOB	15	Planned Dates									
								Planned Days									
								Actual Dates									
P-42	ICT Equipments (4112201)	As per need		OTM	PE	GOB	10	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-43	Computers and Accessories (4112202)	As per need		OTM	PE	GOB	13	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-44	Telecommunication Equipments (4112204)	As per need		OTM	PE	GOB	5	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									

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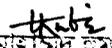
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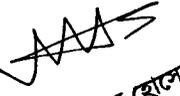
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P-45	Camera and Accessories (4112302)	As per need		OTM	PE	GOB	5	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-46	Electrical Equipments (4112303)	As per need		OTM	PE	GOB	5	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-47	Office Equipments (4112310)	As per need		OTM	PE	GOB	25	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-48	Furniture (4112314)	As per need		DPM	PE	GOB	80	Planned Dates									
								Planned Days									
								Actual Dates									
P-49	Other Machineries and Equipments (3211110)	As per need		OTM	PE	GOB	2	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									
P-50	Electrical Spare Parts (4121202)	As per need		OTM	PE	GOB	5	Planned Dates	1/9/2025	15/09/25	30/09/25	7/10/2025	14/10/25	21/10/25		20/11/25	
								Planned Days	0	15	15	7	7	7	51	30	
								Actual Dates									


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ডা. মোহাম্মদ হুমায়ুন কবীর
উপ-পরিচালক (প্রশাসন, চ.দা.)
স্বাস্থ্য শিক্ষা অধিদপ্তর
মহাখালী, ঢাকা-১২১২


ডা. এম.এম. সোয়েব আহমেদ চিশতী
মেডিকেল অফিস (ঢাকা), বিসিএস (স্বাস্থ্য)
উপ-পরিচালক, আর্থিক ব্যবস্থাপনা (চ. দা.)
স্বাস্থ্য শিক্ষা অধিদপ্তর, মহাখালী, ঢাকা।


ডা. মিহাবাহ উদ্দীন আহমেদ
পরিচালক (প্রশাসন)
স্বাস্থ্য শিক্ষা অধিদপ্তর, মহাখালী, ঢাকা।


অধ্যাপক ডা. নাজমুল হোসেন
মহাপরিচালক
স্বাস্থ্য শিক্ষা অধিদপ্তর
মহাখালী ঢাকা-১২১২