



Dhaka Electricity Supply PLC (DESCO)  
Administration Division  
22/B, Kabi Farrukh Sarani, Nikunja-2, Khilkhet,  
Dhaka-1229  
www.desco.gov.bd

**Record Number:** 27.24.0000.000.068.08.0005.26.207

**Date:** 04/06/2026

Mr. Ripan Sen (ID No. 1151), Sub-Assistant Engineer  
Gulshan S & D Division, Dhaka Electricity Supply PLC (DESCO).

**Subject: Approval of Ex-Bangladesh (India) Leave.**

Reference: Your application dated: 04/05/2026.

In pursuance of your application, DESCO Management has granted your Ex-Bangladesh (India) leave of 10 (Ten) days in the following manner.

|                     |   |  |
|---------------------|---|--|
| i) Purpose of Leave | : | <b>For treatment of your son.</b>  |
| ii) Period of Leave | : | 23/07/2026 to 01/08/2026 or 10 days from the start of Journey (including travel time). |
| iii) Approved leave | : | 10 days from accumulated earned leave as on 31/12/2025.                                |
| iv) Mode of Leave   | : | Earned Leave (Ex-Bangladesh).  |

With the approval of Managing Director,

04-06-2026

Sazedul Karim

DGM (Administration), Additional  
Charge

Phone : 09610111111

E-mail : skarim@desco.gov.bd

**Record Number:** 27.24.0000.000.068.08.0005.26.207/1 (6)

**Date:** 04/06/2026

**Copy for kind information to :**

1. Executive Director (Admin & HR/F & A).
2. Chief Engineer, ICT Division – Please take necessary step to upload the letter on DESCO's website.
3. DGM (HRM/Finance)..
4. Manager, FM & B.
5. Executive Engineer, Gulshan S & D Division.

6. Office Copy/Personnel File.



A handwritten signature in black ink, appearing to read 'Sazedul Karim', positioned above the printed name.

04-06-2026

Sazedul Karim

DGM (Administration), Additional  
Charge