



Dhaka Electricity Supply PLC (DESCO)  
Administration Division  
22/B, Kabi Farrukh Sarani, Nikunja-2, Khilkhet,  
Dhaka-1229  
www.desco.gov.bd

**Record Number:** 27.24.0000.000.068.08.0004.25.59

**Date:** 17/02/2026

Mr. Mohammad Abdul Azim (ID No. 0484), Deputy Administrative Officer, Joarshahara S & D Division, Dhaka Electricity Supply PLC (DESCO),

**Subject: Approval of Ex-Bangladesh (Saudi Arabia) Leave.**

Reference: :Your application dated: 05/02/2026.

In pursuance of your application, DESCO Management has granted your Ex-Bangladesh (Saudi Arabia) leave of 15 (Fifteen) days in the following manner.

i) Purpose of Leave	:	<b>To Perform Holy Umrah.</b>
ii) Period of Leave	:	18/02/2026 to 04/03/2026 or 15 days from the start of Journey (including travel time).
iii) Approved leave	:	15 days from accumulated earned leave as on 31/12/2025.
iv) Mode of Leave	:	Earned Leave (Ex-Bangladesh).

With the approval of Managing Director,

17-02-2026

Sazedul Karim

DGM (Administration), Additional  
Charge

Phone : 09610111111

E-mail : skarim@desco.gov.bd

**Record Number:** 27.24.0000.000.068.08.0004.25.59/1 (6)

**Date:** 17/02/2026

**Copy for kind information to :**

1. Executive Director (Admin & HR/F & A);
2. Chief Engineer, ICT Division – Please take necessary step to upload the letter on DESCO's website;
3. DGM (HRM/Finance).;
4. Manager, FM & B;

5. Executive Engineer, Joarshahara S & D Division and
6. Office Copy/Personnel File.



*Sazedul Karim*

17-02-2026

Sazedul Karim

DGM (Administration), Additional  
Charge