



Dhaka Electric Supply Company (DESCO)
Limited
Administration Division
22/B, Kabi Farrukh Sarani, Nikunja-2, Khilkhet,
Dhaka-1229
www.desco.gov.bd



Record Number: 27.24.0000.000.068.08.0004.25.50

Date: 05/02/2026

Mr. Md. Lalin Hossain (ID No. 2244), Sub-Assistant Engineer, Uttarkhan S & D Division, Dhaka Electricity Supply PLC (DESCO).

Subject: Approval of Ex-Bangladesh (India) Leave.

Reference: :Your application dated: 12/01/2026.

In pursuance of your application, DESCO Management has granted your Ex-Bangladesh (India) leave of 15 (Fifteen) days in the following manner.

i) Purpose of Leave	:	For treatment of your wife.
ii) Period of Leave	:	01/02/2026 to 15/02/2026 or 15 days from the start of Journey (including travel time).
iii) Approved leave	:	15 days from accumulated earned leave as on 31/12/2025.
iv) Mode of Leave	:	Earned Leave (Ex-Bangladesh).

With the approval of Managing Director,

05-02-2026

Sazedul Karim

DGM (Administration), Additional
Charge

Phone : 09610111111

E-mail : skarim@desco.gov.bd

Record Number: 27.24.0000.000.068.08.0004.25.50/1 (6)

Date: 05/02/2026

Copy for kind information to :

1. Executive Director (Admin & HR/F & A);
2. Chief Engineer, ICT Division – Please take necessary step to upload the letter on DESCO's website;
3. DGM (HRM/Finance).;
4. Manager, FM & B;

5. Executive Engineer, Uttarkhan S & D Division and
6. Office Copy/Personnel File.



Sazedul Karim

05-02-2026

Sazedul Karim

DGM (Administration), Additional
Charge