

Government of the People's Republic of Bangladesh
Office of the Chief Administrative Officer
Ministry of Defence
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E-mail: dcdmod@gmail.com
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No-23.17.0000.001.50.011.24. 339

Date: 16 March 2026

Sub: Extension of Ex-Bangladesh Leave (Earned Leave) - Civilian Staff.

Ref:

- A. Naval Headquarter ltr No-23.02.2626.146.55.501.26.12009.85 Dated 11 January 2026.
- B. CAO's Office ltr No-23.17.0000.001.50.011.24.81 Dated 13 January 2026.
- C. Naval Headquarter ltr No-23.02.2626.146.55.501.26.12009.1018 Dated 24 February 2026.
- D. CAO's Office ltr No-23.17.0000.001.50.011.24.252 Dated 01 March 2026.
- E. Naval Headquarter ltr No-23.02.2626.146.55.501.26.12009.1249 Dated 10 March 2026.

1. In response to the ref no 'E' mentioned above, Office Assistant-Cum-Computer Typist, Md. Sadekul Islam, Personal No-12009, Passport No-A09604967 presently working at Naval Headquarter has been granted Ex-Bangladesh leave (Earned Leave) for 20 (Twenty) days on full average pay, through letter 'B' for the purpose of better treatment of the disease "**Giant Cell Tumor of Bone (GCT)**" in China. Later, upon the application of the concerned employee, the Ex-Bangladesh leave was extended for another 10 days through letter 'D'. He has applied for an additional 20 days of Ex-Bangladesh leave to complete his ongoing treatment in China through letter 'E'. In this situation, he has been granted for an additional 20 days of Ex-Bangladesh leave (Earned Leave) from 05 March 2026 to 24 March 2026 on full average pay for better treatment in China.

2. This Ex-Bangladesh leave (Earned Leave) has been granted under the following conditions:

- (a) There will be no financial involvement of the Government of Bangladesh in this connection;
- (b) All expenses shall be paid by the said employee from his personal source;
- (c) He will draw his pay and allowances from Bangladesh in local currency;
- (d) After the period of the leave as granted, the concerned employee will join his work at the same post and the same organization; and
- (e) He will not be permitted to stay beyond the authorized period.

3. Forwarded for your kind information and further action.



Nesar Ahmed Khan
Director General
Phone: 8715729

Action:

Naval Headquarter
Directorate of Civilian Personnel
Banani, Dhaka-1213.

Information:

Ministry of Defence
D-18 Branch
Gonobhaban Complex, Sher-e- Bangla Nagar, Dhaka-1207.

Senior Finance Controller (Navy)
Office of the Senior Finance Controller (Navy)
Defence Finance Department (DFD)
Lalasarai, Mirpur-14, Dhaka-1206.

Md. Sadekul Islam
Office Assistant-Cum-Computer Typist, Personal No-12009
Naval Headquarter
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