

Government of the People's Republic of Bangladesh
Office of the Chief Administrative Officer
Ministry of Defence
198, Dhaka Cantonment, Dhaka-1206
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Web: www.dcd.gov.bd




No-23.17.0000.001.50.011.24. 180

Date: 05 February 2026

Sub: Grant of Ex-Bangladesh Leave (Earned Leave) - Civilian Staff.

Ref: Directorate General of Forces Intelligence ltr No-23.01.901.800.09.039.07.29.01.26 Dated 29 January 2026.

1. In response to the ref mentioned above, Office Support Staff, Mr Aminul Islam, Personal no 25894, Passport no- A17985633 presently working at Directorate General of Forces Intelligence (DGFI), has been granted Ex-Bangladesh leave (Earned Leave) from 18 February 2026 to 04 March 2026, a total of 15 (Fifteen) days or from the date of departure outside of Bangladesh on full average pay for the purpose of Holy Umrah in Saudi Arabia with his mother Shilpy Begum.
2. This Ex-Bangladesh leave (Earned Leave) has been granted under the following conditions:
 - (a) There will be no financial involvement of the Government of Bangladesh in this connection;
 - (b) All expenses shall be paid by the said employee from his personal source;
 - (c) He will draw his pay and allowances from Bangladesh in local currency;
 - (d) After the period of the leave as granted, the concerned employee will join his work at the same post and the same organization;
 - (e) He will not be permitted to stay beyond the authorized period; and
 - (f) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval.
3. Forwarded for your kind information and further action.


Nesar Ahmed Khan
Director General
Phone: 8715729

Action:

Directorate General of Forces Intelligence
Administration Bureau (Civilian Section)
Dhaka Cantonment.

Information:

Ministry of Defence
D-18 Branch
Gonobhaban Complex
Sher-e- Bangla Nagar, Dhaka-1207.

Office of the Additional Chief Controller of Defence Finance (Civil)
Dhaka Cantonment.

Mr Aminul Islam
Office Support Staff (Personal no-25894)
Directorate General of Forces Intelligence
Administration Bureau (Civilian Section)
Dhaka Cantonment.

Assistant Superintendent, Administrative Branch -1 (for publication on website).

Personal document.