

Government of the People's Republic of Bangladesh
Office of the Chief Administrative Officer
Ministry of Defence
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No-23.17.0000.001.50.011.24. ৪১

Date: 13 January 2026

Sub: Grant of Ex-Bangladesh Leave (Earned Leave) - Civilian Staff.

Ref: Naval Headquarters ltr No-23.02.2626.146.55.501.26.12009.85 Dated 11 January 2026.

1. In response to the ref mentioned above, Office Assistant-Cum-Computer Typist, Md. Sadekul Islam, Personal No-12009, Passport No-A09604967 presently working at Naval Headquarters has been granted Ex-Bangladesh leave (Earned Leave) from 22 January 2026 to 10 February 2026, a total of 20 (Twenty) days or from the date of departure outside of Bangladesh on full average pay for the purpose of better treatment of the disease "Giant Cell Tumor of Bone (GCT)" in China.
2. This Ex-Bangladesh leave (Earned Leave) has been granted under the following conditions:
 - (a) There will be no financial involvement of the Government of Bangladesh in this connection;
 - (b) All expenses shall be paid by the said employee from his personal source;
 - (c) He will draw his pay and allowances from Bangladesh in local currency;
 - (d) After the period of the leave as granted, the concerned employee will join his work at the same post and the same organization;
 - (e) He will not be permitted to stay beyond the authorized period and
 - (f) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval.
3. Forwarded for your kind information and further action.


Nesar Ahmed Khan
Director General
Phone: 8715729

Action:

Naval Headquarters
Directorate of Civilian Personnel
Banani, Dhaka-1213.

Information:

Ministry of Defence
D-18 Branch
Gonobhaban Complex
Sher-e- Bangla Nagar, Dhaka-1207.

Senior Finance Controller (Navy)
Office of the Senior Finance Controller (Navy)
Defence Finance Department (DFD)
Lalasarai, Mirpur-14, Dhaka-1206.

Md. Sadekul Islam, Office Assistant-Cum-Computer Typist, Personal No-12009
Naval Headquarters
Directorate of Civilian Personnel
Banani, Dhaka-1213.

Assistant Superintendent, Administrative Branch -1 (for publication on website).

Personal document.