

Annual Procurement plan 2024-2025
Goods

Ministry Division: Ministry of water Resources
Agency: Department of Bangladesh Haor and Wetlands Development
Procuring Entity name and code: Director General

Budget: Revenue																	
Package No	Economic Code	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Est'd Cost in lakh TK	Time code for Process	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Negotiation of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	3211102	Purchase of Cleaning Materials	Nos	As per need	DPM/RFQ	DG	GOB	5.00	Planned dates Planned days	7/8/2024	14/8/2024	15/8/2024					
									Actual dates								
GR-2	3211125	Advertising Expenses	Nos.	As per need	RFQ/OTM	DG	GOB	30.00	Planned Dates Planned days	4/8/2024	12/8/2024	13/8/2024					
									Actual dates								
GR-3	3211126	Making Documentary	Nos	1	DPM/LTM/OTM	DG	GOB	20.00	Planned dates Planned days	14/8/2024	22/8/2024	23/8/2024					
									Actual dates								
GR-4	3211127	Purchase of Books & Periodicals	Nos	As per need	DPM/LTM/OTM	DG	GOB	5.00	Planned dates Planned days	14/8/2024	22/8/2024	23/8/2024					
									Actual dates								
GR-5	3255105	Purchase of Other Stationery	Nos	As per need	DPM/RFQ	DG	GOB	10.00	Planned dates Planned days	1/8/2024	8/8/2024	9/8/2024					
									Actual dates								
GR-6	4112202	Purchase of Computer/Laptop	Nos	As per need	RFQ	DG	GOB	20.00	Planned dates Planned days	11/8/2024	18/8/2024	19/8/2024					
									Actual dates								
GR-7(1)		Purchase of TV/IPS	Nos	As per need	DPM/RFQ	DG	GOB		Planned dates Planned days	28/8/2024	8/9/2024	9/9/2024					
									Actual dates								
GR-7(2)	4112303	Purchase of AC	Nos	As per need	RFQ	DG	GOB	23.41	Planned dates Planned days	20/8/2024	28/8/2024	29/8/2024					
									Actual dates								
GR-7(3)		Purchase of Electrical Equipment	Nos.	Electrical Equipment	DPM/RFQ	DG	GOB		Planned dates Planned days	1/10/2024	10/10/2024	11/10/2024					
									Actual dates								
GR-8	3255102	Printing & Binding	Nos	As per need	DPM/RFQ	DG	GOB	15.08	Planned dates Planned days	4/9/2024	11/9/2024	12/9/2024					

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GR No.	Description	Nos.	As per need	RFQ/OTM	DG	GOB	Amount	Actual dates		Planned dates	
								Planned dates	Actual dates	Planned dates	Actual dates
GR-9	Purchase of Computer materials.	Nos.	As per need	DPM/RFQ	DG	GOB	12.00	11/9/2024	8/9/2024	9/9/2024	
GR-10	Purchase of Motor Car	Nos.	As per need	DPM/OTM	DG	GOB	147.00	2/10/2024	30/10/2024	31/10/2024	
GR-11	Purchase of ICT Equipment	Nos.	As per need	RFQ	DG	GOB	15.00	1/12/2024	8/12/2024	9/12/2024	
GR-12	Purchase of Office Equipment	Nos.	As per need	DPM/RFQ	DG	GOB	6.00	1/1/2025	8/1/2025	9/1/2025	
GR-13	Purchase of Furniture for Head office and regional office	Nos.	As per need	DPM/RFQ	DG	GOB	30.00	7/1/2025	5/1/2025	16/1/2025	
GR-14	Purchase of Software	Nos.	As per need	DPM/RFQ	DG	GOB	20.00	7/1/2025	5/1/2025	16/1/2025	
GR-15	Purchase of Dresses for Driver and 4th Class Empls Head office and regional office	Nos.	As per need	RFQ/OTM	DG	GOB	0.50	17/1/2025	26/1/2025	27/1/2025	
Total							358.91				


 Deputy Director (Admin and Finance)
 24/11/24


 Director (Admin and Finance)
 24/11/24

Deputy Director (Admin and Finance)

Director (Admin and Finance)

(कोषाध्यक्ष कार्यालय माह)
 महासंचालक (अशासन व वित्त)
 जिल्ला शिक्षा शाखा, काठमाडौं
 मिति: २०७४/११/२४

२५/११/२४
 २५/११/२४

२५/११/२०२४

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 service

Budget: Revenue

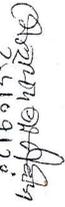
Package No	Economic Code	Description of Procurement Package	Unit	Quantity	Procurement Method& Type	Contract approving authority	Source of Funds	Estd Cost in Lakh TK	Time code for Process	Advertise EOI	Tender Opening	Tender Evaluation	Approval to Award	Negotiation of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
SR-1	3257301	Function/Festival: decoration for Wetlands Day Other Festival	Nos.	As per need	DPM/ RFQ	DG	GOB	30.00	Planned dates 4/8/2024 Planned days 8/12/2024 Actual dates 20/1/2025	20/1/2025	12/8/2024	13/8/2024					
SR-2(1)		Repair and Maintenance of other Machinery and Equipment	Nos.	As per need	DPM	DG	GOB		Planned dates 4/8/2024 Planned days Planned days Actual dates	4/8/2024	12/8/2024	13/8/2024					
SR-2(2)	3258101	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	9.00	Planned dates 11/8/2024 Planned days Actual dates	11/8/2024	18/8/2024	19/8/2024					
SR-2(3)		Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB		Planned dates 12/8/2024 Planned days Actual dates	12/8/2024	22/8/2024	23/8/2024					
SR-2(4)		Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB		Planned dates 2/9/2024 Planned days Actual dates	2/9/2024	12/9/2024	13/9/2024					
SR-3	3258103	Computer Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	5.00	Planned dates 5/2/2025 Planned days Actual dates	5/2/2025	13/2/2025	14/2/2025					
SR-4	3258104	Office Equipment Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	5.00	Planned dates 5/3/2025 Planned days Actual dates	5/3/2025	12/3/2025	14/3/2025					

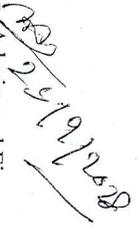
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SR-5	3258105	Repair and Maintenance of other Machinery and Equipment	No.	As per need	DPM/RFQ	DG	GOB	10.00	Planned dates		Actual dates	
									Planned days	Actual days	Planned days	Actual days
		Total						59.00				


 21/09/25
 Deputy Director (Admin and Finance)


 21/09/25
 Deputy Director (Admin and Finance)


 22/09/25
 Deputy Director (Admin and Finance)


 Director (Admin and Finance)

