

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
উপজেলা হিসাবরক্ষণ কর্মকর্তা (ইউএও) এর কার্যালয়
সৈয়দপুর, নীলফামারী।
email: uaosaidpurnil@gmail.com

স্মারক নং- ০৭.০৩.৭৩৮৫.০০০.৫৮.০০১.২৪. ৩৫৫

তারিখঃ ২৪/০৭/২০২৫ খ্রিঃ

বরাবর,

হিসাব মহানিয়ন্ত্রক (সিজিএ)
হিসাব মহানিয়ন্ত্রক (সিজিএ) এর কার্যালয়
হিসাব ভবন
সেগুনবাগিচা, ঢাকা-১০০০।
দৃষ্টি আকর্ষণ: উপ-হিসাব মহানিয়ন্ত্রক (বাজেট ও ব্যয় ব্যবস্থাপনা)

বিষয়: ২০২৫-২৬ অর্থ বছরের বরাদ্দকৃত বাজেটের বিপরীতে বার্ষিক ক্রয় পরিকল্পনা (APP) প্রণয়ন এবং
ওয়েবপেইজে আপলোড প্রসঙ্গে।

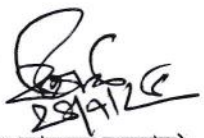
সূত্র: সিজিএ কার্যালয়ের পত্র নং: ০৭.০৩.০০০০.০০৪.০১.১১০.২৩.৪৭৫

তাং: ১৪-০৭-২০২৪ খ্রিঃ

উপর্যুক্ত বিষয় ও সূত্রস্থের প্রতি মহোদয়ের সদয় দৃষ্টি আকর্ষণ করা যাচ্ছে যে, হিসাব মহানিয়ন্ত্রক কার্যালয়ের আওতাধীন, উপজেলা হিসাব রক্ষণ অফিস, সৈয়দপুর, নীলফামারী এর ২০২৫-২০২৬ অর্থ বছরের রাজস্ব ও উন্নয়ন বাজেটের অনুমোদিত ক্রয় পরিকল্পনা ওয়েবপেজে আপলোড করা হয়েছে।

ক্রমিক নং	অফিসের নাম	২০২৫-২০২৬ অর্থ বছরের ক্রয় পরিকল্পনা ওয়েবসাইটে প্রকাশিত (হ্যাঁ/না)	ক্রয় পরিকল্পনা প্রকাশের তারিখ	ওয়েবসাইটের ঠিকানা
০১	ইউএও/সৈয়দপুর, নীলফামারী	হ্যাঁ	২৪-০৭-২০২৫	dao.syedpur.nilphamari.gov.bd

সংযুক্তি: বার্ষিক ক্রয় পরিকল্পনা ০৪ (চার) পাতা।


(মোঃ ডাবলুর রহমান)
উপজেলা হিসাবরক্ষণ কর্মকর্তা
সৈয়দপুর, নীলফামারী।

Revenue Budget
Annual Procurement Plan 2025-26


Ministry/Division: Finance Division, Controller General of Accounts
Procuring Entity Name: Upazila Accounts Office, Saidpur, Nilphamari.

Package no	Description of procurement Package (Goods)	Quantity	Procurement Method & Type	Contact Approving Authority	Source of Fund	Estd. cost in Thousand Tk	Time Code for Process		Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time of Contract	Time for Completion of Contract	
							Planned Dates	Actual Dates									
1							8	9	10	11	12	13	14	15	16		
GR 1	Procurement of Cleaning items (3211102)	As per Requirement	Cash Payment	UAO	GOB	16	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
GR 2	Procurement of Computer Consumables (3255101)	As per Requirement	Cash Payment	UAO	GOB	37	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 3	Procurement of Printing and Binding (3255102)	As per Requirement	Cash Payment	UAO	GOB	20	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 4	Procurement of Stamps and Seals (3255104)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 5	Procurement of Other Stationery (3255105)	As per Requirement	Cash Payment	UAO	GOB	30	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 6	Procurement of Office Equipment (4112310)	As per Requirement	Cash Payment	UAO	GOB	25	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 7	Procurement of Furniture (4112314)	As per Requirement	Cash Payment	UAO	GOB	60	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 8	Procurement of Furniture (3258102)	As per Requirement	Cash Payment	UAO	GOB	20	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 9	Procurement of computer (3258103)	As per Requirement	Cash Payment	UAO	GOB	20	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										
GR 10	Procurement of office equipment (3258104)	As per Requirement	Cash Payment	UAO	GOB	16	Planned Dates		01/07/2025 to 30/09/2025								1 st Quarter
							Actual Dates										

Package no	Description of Procurement Package (Goods)	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estid. cost in Thousand Tk	Time Code for Process		Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time of Contract	Time for Completion of Contract
							Planned Dates	Actual Dates								
GR 11	Procurement of Cleaning items (3211102)	As per Requirement	Cash Payment	UAO	GOB	8	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 12	Procurement of Computer Consumables (3255101)	As per Requirement	Cash Payment	UAO	GOB	11	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 13	Procurement of Printing and Binding (3255102)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 14	Procurement of Stamps and Seals (3255104)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 15	Procurement of Other Stationery (3255105)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 16	Procurement of Office Equipment (4112310)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 17	Procurement of Furniture (4112314)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 18	Procurement Furniture (3258102)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 19	Procurement computer (3258103)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter
GR 20	Procurement office equipment (3258104)	As per Requirement	Cash Payment	UAO	GOB	8	Planned Dates	Actual Dates	01/10/2025 to 31/12/2025							2nd Quarter

Package no	Description of procurement Package (Goods)	Quantity	Procurement Method & Type	Contact Approving Authority	Source of Fund	Estid. cost in Thousand Tk	Time Code for Process		Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time of Contract	Time for Completion of Contract
							8	15								
1	2	3	4	5	6	7	Planned Dates	Actual Dates	9	10	11	12	13	14	15	16
GR 21	Procurement of Cleaning items (3211102)	As per Requirement	Cash Payment	UAO	GOB	8	01/01/2026 to 31/03/2026									3 rd Quarter
GR 22	Procurement of Computer Consumables (3255101)	As per Requirement	Cash Payment	UAO	GOB	11	Planned Dates	Actual Dates								3 rd Quarter
GR 23	Procurement of Printing and Binding (3255102)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	Actual Dates								3 rd Quarter
GR 24	Procurement of Stamps and Seals (3255104)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	Actual Dates								3 rd Quarter
GR 25	Procurement of Other Stationery (3255105)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates								3 rd Quarter
GR 26	Procurement of Office Equipment (4112310)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	Actual Dates								3 rd Quarter
GR 27	Procurement of Furniture (4112314)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	Actual Dates								3 rd Quarter
GR 28	Procurement of Furniture (3258102)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates								3 rd Quarter
GR 29	Procurement of computer (3258103)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	Actual Dates								3 rd Quarter
GR 30	Procurement of office equipment (3258104)	As per Requirement	Cash Payment	UAO	GOB	8	Planned Dates	Actual Dates								3 rd Quarter

Package no	Description of procurement Package (Goods)	Quantity	Procurement Method & Type	Contact Approving Authority	Source of Fund	Estid. cost in Thousand Tk	Time Code for Process		Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time of Contract	Time for Completion of Contract
							Planned Dates	Actual Dates								
1	Procurement of Cleaning items (3211102)	As per Requirement	Cash Payment	UAO	GOB	8	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 31	Procurement of Computer Consumables (3255101)	As per Requirement	Cash Payment	UAO	GOB	11	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 32	Procurement of Printing and Binding (3255102)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 33	Procurement of Stamps and Seals (3255104)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 34	Procurement of Other Stationery (3255105)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 35	Procurement of Office Equipment (4112310)	As per Requirement	Cash Payment	UAO	GOB	5	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 36	Procurement of Furniture (4112314)	As per Requirement	Cash Payment	UAO	GOB	0	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 37	Procurement of Furniture (3258102)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 38	Procurement of computer (3258103)	As per Requirement	Cash Payment	UAO	GOB	10	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter
GR 39	Procurement of office equipment (3258104)	As per Requirement	Cash Payment	UAO	GOB	8	Planned Dates	01/04/2026 to 30/06/2026								4 th Quarter


 (মোঃ আবদুল রহমান)
 উপজেলা হিসাবরক্ষণ কর্মকর্তা
 সৈয়দপুর, নীলফামারী।