

## Annual Procurement Plan (FY 2025-26): Goods

Ministry/Division: Ministry of Finance.

Agency: Finance Division

Procuring Entity Name & Code : Office of the Upazila Accounts Officer Singra, Natore (Code-1090305101869)

Budget: Revenue

Package No.	Description of Procurement Package	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (In Hundred Taka)*	Time Code for Process	Not Used in Goods	Invite/ Advertise for Tender/ Direct purchase	Tender Opening	Tender Evaluation	Approval to Award	Notification to Award	Signature of Contract	Total Time to contract signature	Completion of Contract									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18									
GR-1	Office Equipment (4112310)	NoS	-	DPM	N/A	GoB	300	Planned Dates (1 <sup>st</sup> )	As per PPR																	
								Actual Dates																		
							-	Planned Dates (2 <sup>nd</sup> )																		
								Actual Dates																		
							-	Planned Dates (3 <sup>rd</sup> )																		
	Actual Dates																									
	Planned Dates (4 <sup>th</sup> )																									
	Actual Dates																									
GR-2	Furniture (4112314)	NoS	-	DPM	N/A	GoB	-	Planned Dates (1 <sup>st</sup> )										As per PPR								
								Actual Dates																		
							300	Planned Dates (2 <sup>nd</sup> )																		
								Actual Dates																		
							-	Planned Dates (3 <sup>rd</sup> )																		
	Actual Dates																									
	Planned Dates (4 <sup>th</sup> )																									
	Actual Dates																									
GR-3	Computer Consumables (3255101)	NoS	-	DPM	N/A	GoB	150	Planned Dates (1 <sup>st</sup> )	As per PPR																	
								Actual Dates																		
							-	Planned Dates (2 <sup>nd</sup> )																		
								Actual Dates																		
							100	Planned Dates (3 <sup>rd</sup> )																		
	Actual Dates																									
	Planned Dates (4 <sup>th</sup> )																									
	Actual Dates																									
GR-4	Other Stationery (3255105)	NoS	-	DPM	N/A	GoB	175	Planned Dates (1 <sup>st</sup> )										As per PPR								
								Actual Dates																		
								Planned Dates (2 <sup>nd</sup> )																		
								Actual Dates																		
							175	Planned Dates (3 <sup>rd</sup> )																		
	Actual Dates																									
	Planned Dates (4 <sup>th</sup> )																									
	Actual Dates																									

  
**SIB NARAYAN KUNDU**  
 UPAZILA ACCOUNTS OFFICER,  
 SINGRA, NATORE