

Revenue Budget  
Annual Procurement Plan 2025-2026

Ministry/Division: Finance Division, Controller General of Accounts  
Procuring Entity Name: **Upazilla Accounts Office, Rajarhat, Kurigram.**

Package no	Description of Procurement Package (Goods)	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Hundred TK.	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contact	Comments
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR1	Procurement of Cleaning items (3211102)	4 items (As per requirement)	Direct Cash Purchase	UAO	GOB	55	planned dates	01/07/2025 to 30/09/2025							1 <sup>st</sup> Quarter
							actual dates								
GR2	Procurement of Computer Equipments (3255101)	4 items (As per requirement)	Direct Cash Purchase	UAO	GOB	140	planned dates	01/07/2025 to 30/09/2025							1 <sup>st</sup> Quarter
							actual dates								
GR4	Procurement of Printing & Binding (3255102)	As per requirement	Direct Cash Purchase	UAO	GOB	55	planned dates	01/07/2025 to 30/09/2025							1 <sup>st</sup> Quarter
GR3	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	Planned dates	01/07/2025 to 30/09/2025							1 <sup>st</sup> Quarter
							actual dates								
GR5	Procurement of	4 items	Direct Cash Purchase				planned dates	01/07/2025 to 30/09/2025							1 <sup>st</sup>

	Others Stationary (3255105)	(As per requierment)		UAO	GOB	140	actual dates		Quarter
GR6	Procurement of Office equipment (4112310)	1 item  As per requierment	Direct Cash Purchase	UAO	GOB	100	planned dates	01/07/2025 to 30/09/2025	1 st Quarter
							actual dates		
GR7	Procurement of Furniture (4113214)	1 item  As per requierment	Direct Cash Purchase	UAO	GOB	100	Planned dates	01/07/2025 to 30/09/2025	1 st Quarter
							Actual dates		
GR8	Procurement of Cleaning items (3211102)	4 items  (As per requierment)	Direct Cash Purchase	UAO	GOB	15	planned dates	01/10/2025 to 31/12/2025	2nd quarter
							Actual dates		
GR9	Procurement of Computer Equipments (3255101)	2 items  (As per requierment)	Direct Cash Purchase	UAO	GOB	30	actual dates	01/10/2025 to 31/12/2025	2nd Quarter
							actual dates		
GR10	Procurement of Printing & Binding (3255102)	As per requierment	Direct Cash Purchase	UAO	GOB	20	planned dates	01/10/2025 to 31/12/2025	2 <sup>rd</sup> Quarter
							actual dates		
GR11	Procurement of	5 items	Direct Cash Purchase	UAO	GOB	30	planned dates	01/10/2025 to 31/12/2025	2nd Quarter

	Others Stationary (3255105)	(As per requierment)					actual dates		
GR12	Procurement of Office equipment (4112310)	1 items  As per requierment	Direct Cash Purchase	UAO	GOB	10	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
							actual dates		
GR13	Procurement of Furniture (4112314)	(As per requierment)	Direct Cash Purchase	UAO	GOB	50	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
							actual dates		
GR14	Procurement of Cleaning items (3211102)	4 items  (As per requierment)	Direct Cash Purchase	UAO	GOB	15	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
							actual dates		
GR15	Procurement of Computer Equipments (3255101)	4 items  (As per requierment)	Direct Cash Purchase	UAO	GOB	20	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
							actual dates		
GR16	Procurement of Printing and Binding (3255102)	4 items  (As per requierment)	Direct Cash Purchase	UAO	GOB	15	Planned dates	01/01/2026 to 31/03/2026	3rd Quarter
							Actual dates		

GR17	Procurement of Others Stationary (3255105)	3 items (As per requirement)	Direct Cash Purchase	UAO	GOB	20	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
							actual dates		
GR18	Procurement of Office equipment (4112310)	2 items As per requirement	Direct Cash Purchase	UAO	GOB	10	planned dates	01/01/2025 to 31/03/2026	3rd Quarter
							actual dates		
GR19	Procurement of Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	30	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
							actual dates		
GR20	Procurement of Cleaning items (3211102)	3 items (As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates	01/04/2026 to 30/06/2026	4th Quarter
GR21	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	10	actual dates	01/04/2026 to 30/06/2026	4th Quarter
							actual dates		
GR22	Procurement of Printing and Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	10	Planned dates	01/04/2026 to 30/06/2026	4th Quarter
							Actual dates		

GR23	Procurement of Others Stationary (3255105)	(As per requierment)	Direct Cash Purchase	UAO	GOB	10	Actual dates	01/04/2026 to 30/06/2026	4th Quarter
							Actual dates		
GR24	Procurement of Office equipment (4112310)	(As per requierment)	Direct Cash Purchase	UAO	GOB	20	actual dates	01/04/2026 to 30/06/2026	4th Quarter
							actual dates		
GR25	Procurement of Furniture (4112314)	(As per requierment)	Direct Cash Purchase	UAO	GOB	20	planned dates	01/04/2026 to 30/06/2026	4th Quarter
							Actual dates		