

Govt. of the Peoples Republic Of Bangladesh
Office of the Upazila Accounts Officer
Pakundia, Kishoreganj.

Annual Procurement Plan for 2025-2026

Ministry/Division: Controller General of Accounts Head of Procuring Entity Name: Upazila Accounts Officer procuring Entity Code: 1090305101713

No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost (000)	Invite/Advance Tender Quotation	Tender Quotation Opening	Tender Quotation Evaluation	Notification of Award	Winging of Contract/ Remarks
1	1 2 Cleaning and washing items	3 Toilet cleaner, washing powder, soap, Duster, Towel, Mop brush, Bin and one sweeper.	4 As per Requirement	5 DPM	6 UAO	7 GOB	8 50,000/-	9 --	10 DPM	11 --	12 01-07-2025 to 30-06-2026	13 Direct purchase (when Requirement)
2	Internet/Fax/Telex	New Internet Line Establishment & Monthly Bill Payment	As per Requirement	DPM	UAO	GOB	40,000/-	--	DPM	--	Do	Do
3	Electricity	Monthly Bill Payment	As per Requirement	DPM	UAO	GOB	50,000/-	--	DPM	--	Do	Do
4	Training	In house training	60 Hours	5 Hours/Month	UAO	GOB	62,000/-	N/A	DPM	--	Do	--
5	Computer Consumables etc.	Various Computer Accessories with Printer toner/cartridge	As per Requirement	DPM/RFQ	UAO	GOB	90,000/-	--	DPM	--	Do	Do
6	Other Stationery	Various stationery item like as Paper, pen, register, file, Board, ledger etc.	As per Requirement	DPM	UAO	GOB	80,000/-	--	DPM	--	Do	Do
7	Uniform	As per Ministry of Public Administration	As per Requirement	DPM	UAO	GOB	13,000/-	--	DPM/RFQ	--	Do	--
8	Furniture Repair	Existing Furniture for UAO office	As per Requirement	DPM	UAO	GOB	55,000/-	--	DPM	--	Do	Do
9	Computer Repair	Existing Furniture for UAO office	As per Requirement	DPM	UAO	GOB	50,000/-	--	DPM	--	Do	Do
10	Office Equipment Repair	Existing Furniture for UAO office	As per Requirement	DPM	UAO	GOB	55,000/-	--	DPM	--	Do	Do
11	Computer and accessories	Desktop, Printer, Scanner etc.	I+I	DPM/RFQ	UAO	GOB	60,000/-	--	DPM/RFQ	--	Do	Do
12	Office Equipment	Electric Fan, Kettle, Water Purifier, Croc Arise & etc.	As per Requirement	DPM/RFQ	UAO	GOB	50,000/-	--	DPM/RFQ	--	Do	--
13	Furniture	Super Executive Table & etc.	01+ others	DPM/RFQ	UAO	GOB	60,000/-	--	DPM/RFQ	--	Do	--

(Mohammad Arfatul Hasan)
Upazila Accounts Officer
Pakundia, Kishoreganj.