

**Revenue Budget
Annual Procurement Plan 2025-2026**

Ministry/Division: Finance Division, Controller General of Accounts
Procuring Entity Name: Upazilla Accounts Office, Khetal, Joypurhat

Package no	Description of Procurement Package (Goods)	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Est'd cost in Hundred TK.	Time Code for Process		Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time for Contract	Comments
							planned dates	actual dates								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
GR1	Procurement of Cleaning Items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates									1st Quarter
GR2	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates									1st Quarter
							actual dates									
GR3	Procurement of Printing & Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	2.5	planned dates									1st Quarter
							actual dates									
GR4	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	1.5	planned dates									1st Quarter
							actual dates									
GR5	Procurement of Others Stationary (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates									1st Quarter
							actual dates									
GR6	Procurement of Office equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	6.5	planned dates									1st Quarter
							actual dates									
GR7	Procurement of Office Furniture (4112314)	(As per requirement)	RFQ/Direct Cash Purchase	UAO	GOB	26	planned dates									1st Quarter
							actual dates									


 ১৯/১১/২৫
 উপজেলা হিসাবরক্ষণ কর্মকর্তা
 খেতাল, জয়পুরহাট

GR14	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter
GR15	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter
GR16	Procurement of Printing & Binding (3255102)	As per requirement	Direct Cash Purchase	UAO	GOB	25	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter
GR17	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	1	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter
GR18	Procurement of Others Stationary (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter
GR19	Procurement of Office equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	65	planned dates actual dates	01/01/2026 to 31/03/2026	3rd Quarter


 27/09/26
 ॐ श्री गणेशाय नमः
 श्री गणेशाय नमः
 श्री गणेशाय नमः
 श्री गणेशाय नमः

GR20	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	U/AO	GOB	0	planned dates actual dates	01/04/2025 to 30/06/2025	4th Quarter
GR21	Procurement of Computer Equipments (3255101)	As per requirement	Direct Cash Purchase	U/AO	GOB	15	planned dates actual dates	01/04/2025 to 30/06/2025	4th Quarter
GR22	Procurement of Printing & Binding (3255102)	(As per requirement)	Direct Cash Purchase	U/AO	GOB	2.5	planned dates actual dates	01/04/2025 to 30/06/2025	4th Quarter
GR23	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	U/AO	GOB	1	planned dates actual dates	01/04/2026 to 30/06/2026	4th Quarter
GR24	Procurement of Others Stationery (3255105)	(As per requirement)	Direct Cash Purchase	U/AO	GOB	15	planned dates actual dates	01/04/2026 to 31/12/2026	4th Quarter
GR25	Procurement of Office equipment (4112310)	(As per requirement)	Direct Cash Purchase	U/AO	GOB	6.5	planned dates actual dates	01/04/2026 to 31/12/2026	4th Quarter


 MD: Shafikur Rahman
 Upazila Accounts Officer
 Khetlal, Joypurhat