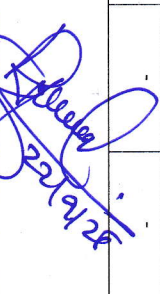


Govt. of the Peoples Republic Of Bangladesh
Office of the Upazila Accounts Officer
Hossainpur, Kishoreganj

Annual Procurement Plan for 2025-2026

Ministry/Division: Upazila Accounts Office, Hossainpur, Kishoreganj.

No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost	Invite/Advance Tender Quotation	Tender Quotation Opening	Tender Quotation Evolution	Notification of Award	Winging of Contact
1.	2. Cleaning & Washing Item 3211102	3. Casual Sweeper wage	4. As Per Requirement	5. DPM	6. UAO	7. GOB	8. 36,000 (one sweeper wage)	9. -	10. -	11. -	12. 01/07/2025 to 30/06/2026	13. Direct payment for casual sweeper (Monthly @ 3000/-)
2.	Internet/Fax/talex 3211117	Internet Instrument, Monthly Line rent and Other accessories install	As Per Requirement with 02 operator rent	DPM	UAO	GOB	60,000	-	-	-	Do	Regular expense with monthly Operator line rent.
3.	Training 3231301	In-house training	4 times/Higher authority instruction	Virtual and Actual	UAO	GOB	40000	-	-	-	Do	One session for every three months
4.	Computer Consumables 3255101	Various Computer accessories with printer toner/cartridge	As Per Requirement	DPM	UAO	GOB	60000	-	-	-	Do	As per requirement (when demand)
5.	Others Stationary 3255105	Various stationery item like as Paper, pen, register, file, Board, ledger etc.	As Per Requirement	DPM	UAO	GOB	60000	-	-	-	01/07/2025 to 30/06/2026	As per requirement with daily needs
6.	Furniture Repair 3258102	Existing Furniture for UAO office	As Per Requirement	DPM	UAO	GOB	30000	-	-	-	Do	Fiscal year starting with when repair essential.
7.	Computer Repair 3258103	Existing Computer, Laptop, printer, Scanner for UAO office	As Per Requirement	DPM	UAO	GOB	30000	-	-	-	Do	As per requirement (when repair essential)
8.	computer & Accessories 4112202	Laptop for UAO	01	RFQ	UAO	GOB	80000	31-07-2025	RFQ	04-08-2025	07-08-2025	As per specification
9.	Office Equipment 4112310	Printer for Super-in-tendant with other accessories	01+ others	DPM	UAO	GOB	40000	-	-	-	With in 15-08-2025	As per Description
10.	Furniture 4112314	Chair for Office Staff, guest chair for Officer.	4+2	DPM	UAO	GOB	50000	-	-	-	With in 31-08-2025	As per Description


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