

## Revenue Budget

### Annual Procurement Plan -2025-2026

Ministry/Division: Finance Division, Controller General of Accounts

Procuring Entity Name: Upazilla Accounts Office, Ashashuni, Satkhira.

Description of Procurement Package	Quantity	Procurement Method and Type	Contract Approving Authority	Source of Funds	Est. Cost In Hundred TK.	Time Code for process	Invite/ Advertise Tender Quotation	Tender Opening	Tender Evaluation	Approval to forward	Notification of Award	Signing of Contract	Time for Contract	Time for completion of contract
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Cleaning and Washing items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter
Computer Equipment (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	200	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter
Office Equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	100	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter
Others Stationery (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	200	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter
Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	100	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter
Printing and Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	30	Planned Dates			01/07/2025 to 30/09/2025					1 <sup>st</sup> Quarter

Item Description	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	Planned Dates	1st Quarter	
							Actual Dates	
Stamp & Seal (3255104)			UAO	GOB	20	Planned Dates	01/07/2025 to 30/09/2025	1st Quarter
Computer & Accessories (4112202)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/10/2025 to 31/12/2025	1st Quarter
Cleaning and Washing items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Computer Equipment (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	100	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Office Equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Others Stationery (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	100	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Printing and Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter
Computer & Accessories (4112202)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/10/2025 to 31/12/2025	2nd Quarter

Cleaning and Washing items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Computer Equipment (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Office Equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Others Stationery (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Printing and Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Computer & Accessories (4112202)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/01/2026 to 31/03/2026		3 <sup>rd</sup> Quarter
						Actual Dates			
Cleaning and Washing items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/04/2026 to 30/06/2026		4 <sup>th</sup> Quarter
						Actual Dates			
Computer Equipment (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	150	Planned Dates	01/04/2026 to 30/06/2026		4 <sup>th</sup> Quarter
						Actual Dates			
Office Equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/04/2026 to 30/06/2026		4 <sup>th</sup> Quarter
						Actual Dates			

Others Stationery (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	01/04/2026 to 30/06/2026		4th Quarter
						Planned Dates	Actual Dates	
Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	50	Planned Dates	01/04/2026 to 30/06/2026	4th Quarter
Printing and Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	70	Planned Dates	01/04/2026 to 30/06/2026	4th Quarter
Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	Planned Dates	01/04/2026 to 30/06/2026	4th Quarter
Computer & Accessories (4112202)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	Planned Dates	01/04/2026 to 30/06/2026	4th Quarter

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শেখ তাজুল আযম  
উপজেলা হিসাবরক্ষণ অফিসার  
আশাশুনি, সাতক্ষীরা।

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