

**Revenue Budget
Annual Procurement Plan 2025-2026**

Ministry/Division: Finance Division, Controller General of Accounts
Procuring Entity Name: **Upazilla Accounts Office, Ajmiriganj, Habiganj.**

Serial no	Description of Procurement (Goods)	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Thousand TK.	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contract	Comments
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	6	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
2	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
3	Procurement of Printing & Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	5	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
4	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	3	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
5	Procurement of Others Stationary (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	20	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
6	Procurement of Office Equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	30	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
7	Procurement of Office Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	1	planned dates			01/07/2025 to 30/09/2025					1 st Quarter
8	Procurement of Internet/Fax/Telex (3211117)	(As per requirement)	Direct Cash Purchase	UAO	GOB	8	planned dates			01/07/2025 to 30/09/2025					
9	Procurement of Uniform	(As per requirement)	Direct Cash	UAO	GOB	11	planned dates			01/07/2025 to 30/09/2025					

	(3211117)	requirement)	Purchase	UAO	GOB		actual dates		2nd Quarter
10	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	6	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
11	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
12	Procurement of Printing & Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	actual dates		2nd Quarter
13	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
14	Procurement of Others Stationary (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	actual dates		2nd Quarter
15	Procurement of Office equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	10	planned dates	01/10/2025 to 31/12/2025	2nd Quarter
16	Procurement of Office Furniture (4112314)	((As per requirement)	Direct Cash Purchase	UAO	GOB	0	actual dates		2nd Quarter
17	Procurement of Internet/Fax/Telex (3211117)	((As per requirement)	Direct Cash Purchase	UAO	GOB	8	planned dates	01/10/2025 to 31/12/2025	
18	Procurement of dress (3211117)	((As per requirement)	Direct Cash Purchase	UAO	GOB	0	actual dates		
19	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	6	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
20	Procurement of Computer	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	actual dates		3rd Quarter

	Equipments (3255101)	requirement)	Direct Cash Purchase	UAO	GOB		actual dates	planned dates	3rd Quarter
21	Procurement of Printing & Binding (3255102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
22	Procurement of Stamp & Seal (3255104)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
23	Procurement of Others Stationary (3255105)	(As per requirement)	Direct Cash Purchase	UAO	GOB	15	planned dates	01/01/2026 to 31/03/2026	3rd Quarter
24	Procurement of Office equipment (4112310)	(As per requirement)	Direct Cash Purchase	UAO	GOB	10	planned dates	01/01/2026 to 31/03/2026	3 rd Quarter
25	Procurement of Office Furniture (4112314)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/01/2026 to 31/03/2026	3 rd Quarter
26	Procurement of Internet/Fax/ Telex (3211117)	(As per requirement)	Direct Cash Purchase	UAO	GOB	8	planned dates	01/01/2026 to 31/03/2026	
27	Procurement of dress (3211117)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/01/2026 to 31/03/2026	
28	Procurement of Cleaning items (3211102)	(As per requirement)	Direct Cash Purchase	UAO	GOB	0	planned dates	01/04/2026 to 30/06/2026	4th Quarter
29	Procurement of Computer Equipments (3255101)	(As per requirement)	Direct Cash Purchase	UAO	GOB	10	planned dates	01/04/2026 to 30/06/2026	4th Quarter

