

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
উপজেলা নির্বাহী অফিসারের কার্যালয়
দক্ষিণ সুরমা, সিলেট
www.dakshinsurma.sylhet.gov.bd

স্মারক নং: ০৫.৪৬.৯১৩১.০০০.০১৬.০১০.২০২৩-১০৪৩

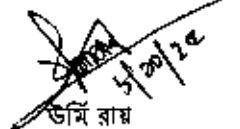
তারিখ: ০৫ অক্টোবর ২০২৫ খ্রিস্টাব্দ

বিষয়: দক্ষিণ সুরমা উপজেলা পরিষদের ২০২৫-২৬ অর্থ বছরের বার্ষিক ক্রয় পরিকল্পনা প্রেরণ সংক্রান্ত।

উপর্যুক্ত বিষয়ের পরিপ্রেক্ষিতে, ২০২৫-২৬ অর্থবছরে উপজেলা পরিষদ, দক্ষিণ সুরমা, সিলেট এর বার্ষিক ক্রয় পরিকল্পনা সংক্রান্ত প্রতিবেদন মহোদয়ের সদয় অবগতি ও পরবর্তী প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য এখানে প্রেরণ করা হলো।

সংযুক্তি- বর্ণনামতে ০১ (এক) পাতা

জেলা প্রশাসক
সিলেট


উর্মি রায়
উপজেলা নির্বাহী অফিসার
দক্ষিণ সুরমা, সিলেট
ফোন : ০২৯৯৬৬৪৬৯৯৩
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দৃষ্টি আকর্ষণ : উপপরিচালক, স্থানীয় সরকার, সিলেট।

অনুলিপি:

- ০১। প্রশাসক, উপজেলা পরিষদ, দক্ষিণ সুরমা, সিলেট
- ০২। অফিস কপি

Annual Procurement Plan for the FY of 2025-2026.

Package No.	Description of Procurement Category	4	Quantity	Procurement Method & Type	Contract Awarding Authority	Number of Lots	Est. Cost in Tk.	Time Code for Process	Noticed in Code	Advertise Tender	Tender Opening	Tender Evaluation	Awarded in Award	Notification of Award	Signing of Contract	Total Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1	Expansion of Police Station/Police of 1 parish Parishad	M/M	As per requirement	DPMM, L1	Administration, L1	1000		Planned Dates								
								Actual Planned Dates								
2	National Day Celebration	M/M	As per requirement	DPMM	Administration, L1	100		Planned Dates								
								Actual Planned Dates								
3	Construction of Thapali parishad boundary wall and main gate	M/M	As per requirement	DPMM, RFQ	Administration, L1	As per requirement		Planned Dates								
								Actual Planned Dates								
4	Inspector expenditure	M/M	As per requirement	DPMM, RFQ	Administration, L1	500		Planned Dates								
								Actual Planned Dates								
5	Office equipment (10 & L)	M/M	As per requirement	DPMM, L1	Administration, L1	100		Planned Dates								
								Actual Planned Dates								
6	Furniture	M/M	As per requirement	DPMM, L1	Administration, L1	100		Planned Dates								
								Actual Planned Dates								
7	Meeting room/equipment	M/M	As per requirement	DPMM	Administration, L1	400		Planned Dates								
								Actual Planned Dates								
8	Office accessories	M/M	As per requirement	DPMM	Administration, L1	400		Planned Dates								
								Actual Planned Dates								
9	Hiring of security service (salary)	M/M	As per requirement	DPMM	Administration, L1	100		Planned Dates								
								Actual Planned Dates								
10	Water pump repair	M/M	As per requirement	DPMM, RFQ	Administration, L1	As per requirement		Planned Dates								
								Actual Planned Dates								
11	Audit fee	M/M	As per requirement	DPMM	Administration, L1	As per requirement		Planned Dates								
								Actual Planned Dates								

Package No.	Description of Procurement Goods	Unit	Quantity	Particulars as detailed in Bids	Contract Approving Authority	Source of Funds	Est'd Cost in Tk.	Time to be Processed	Notified in Guide	Advertise Tenders	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Sighting of Contract	Final Time Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
12	Furniture Regular Maintenance	NOS	As per requirement	DPM	Administration LNO	Quarterly revenue fund	0.50	Planned Dates Planned Dates Actual Dates	-	-	-	-	-	-	-	-	-	
13	Computer Regular Maintenance	NOS	As per requirement	DPM	Administration LNO		0.50	Planned Dates Planned Dates Actual Dates	-	-	-	-	-	-	-	-	-	-
14	Cost of litigation	NOS	As per requirement	DPM	Administration LNO		As per requirement etc.	Planned Dates Planned Dates Actual Dates	-	-	-	-	-	-	-	-	-	-
15	Telephone, electricity bills, etc.	NOS	As per requirement	DPM	Administration LNO		As per requirement etc.	Planned Dates	-	-	-	-	-	-	-	-	-	-
16	Vehicle repair	NOS	As per requirement	DPM	Administration LNO		1.00	Planned Dates for OTM	-	-	2 nd Nov 2024	1 st Dec 2024	15 th Dec 2024	19 th Dec 2024	23 rd Dec 2024	24 th Dec 2024	17 Days	Accomplished
17	Solar installation	NOS	As per requirement	RFQ	Administration LNO		\$ 00	Planned Dates for OTM Actual Dates for OTM Planned Dates for OTM/PWT/OTPM Actual Dates	-	-	-	-	-	-	-	-	-	-
18	Gardening/Regular Watering	NOS	As per requirement	DPM	Administration LNO		As per requirement etc.	Planned Dates	-	-	-	-	-	-	-	-	-	-
19	Purchase of closed circuit cameras	NOS	As per requirement	RFQ	Administration LNO		300	Planned Dates for RFQ Planned Dates for RFQ Actual Dates for RFQ Planned Dates for OTM Planned Dates for OTM Actual Dates for OTM	-	-	02 nd Mar. 2025	18 th Mar. 2025	19 th Mar. 2025	20 th Mar. 2025	23 rd Mar. 2025	27 th Mar. 2025	28 Days	14 Days 10 Days 10 Days 10 Days 10 Days
20	Insurance and travel allowance	NOS	As per requirement	DPM	Administration LNO		As per requirement etc.	Planned Dates	-	-	-	-	-	-	-	-	-	-
21	Water management/chemicals	NOS	As per requirement	DPM	Administration LNO		100	Planned Dates	-	-	-	-	-	-	-	-	-	-
22	Purchase of formalin disinfectant 4M	NOS	As per requirement	DPM	Administration LNO	100	Planned Dates	-	-	-	-	-	-	-	-	-	-	
23	Acoustic filter	NOS	As per requirement	DPM	Administration LNO	100	Planned Dates	-	-	-	-	-	-	-	-	-	-	
24	Publication	NOS	As per requirement	DPM	Administration LNO	100	Planned Dates	-	-	-	-	-	-	-	-	-	-	

TRIM ROY

Upazila Nibbahi officer
Southsurnna, Sylhet

TRIM ROY

Administrator
Upazila Parishad
Southsurnna, Sylhet