Chattogram Water Supply & Sewerage Authority
Dampara, Chattogram, Bangladesh
Email : info@ctg-wasa.org.bd
website: www.ctg-wasa.org.bd

Memo no: 46.06.0000.103.105.2280.2023- **Date:** October 2026

OFFICE ORDER

In pursuance of the Local Government Division's memo no: 46.00.0000.084.08.02.2018-264, Dated: 24.08.2026, Mr. Ruman Dey (Passport No: E00158122), Chief Revenue Officer (Senior Assistant Secretary), Chattogram WASA has been granted earned leave (ex-Bangladesh) for the purpose of treatment of his spouse Mrs. Spina Rani Pramanik (Passport No: E00175622) in India for 15 (Fifteen) days from 18/10/26 to 01/11/2026 or nearest possible date under the following terms and conditions.

Terms & Conditions:

a) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
b) All related expenses of the travel will be borne by his wife;
c) He will not be allowed to stay abroad beyond the approved period;
d) The provision of rule 34 of Appendix-8 of BSR (Part-1) is applicable for this approval;
e) There is no financial implication to the Government of Bangladesh;
f) On his return to Bangladesh, he will join in work in accordingly with the copy of passport.

During his foreign visit, Commercial Manager, Ms. Sagia Pervin (Deputy Secretary) will perform duty of Chief Revenue Officer, Chattogram WASA;

This order is issued as per approval of the Local Government Division and Managing Director of Chattogram WASA.

Sd/-
(Shahida Fatema Chowdhury)
Secretary
Phone No. 0233354269

Memo no: 46.06.0000.103.105.2280.2023- 1190 **Date:** 12 October 2026

Copy for kind information and necessary action (not in order of seniority):

1. Secretary, Local Government Division, Ministry of Local Government, Rural Development & Co-operatives, Dhaka.
2. Chief Accounts & Finance Officer, Local Government Division.
3. Deputy Managing Director (Admin)/(Engineer)/(Finance), Chattogram WASA
4. Chief Engineer/Project Director KWSP-2/BJWSP, Chattogram WASA.
5. Ms. Sagia Pervin, Commercial Manager, Chattogram WASA.
6. Mr. Ruman Dey, Chief Revenue Officer, Chattogram WASA.
7. Director General, Foreign Affairs & Passport Office, Shere-e-Bangla Nagar, Dhaka.
8. Superintendent, Customs, Hazrat Shah Jalal (R:), International Airport, Dhaka. /Shah Amanat International Airport, Chattogram
9. Chief Accounts Officer, Chattogram WASA.
10. PA to MD (For the kind information of the Managing Director).
11. Office Order File /Personal File/Guard File.

12.10.2026
(Mohammad Nazim Uddin)
Deputy Secretary
Phone No. 02333354625