

আইসিটি সার্কেল
চট্টগ্রাম ওয়াসা
জায়েরী নং
তারিখ

CHATTOGRAM WATER SUPPLY & SEWERAGE AUTHORITY

Dampara, Chattogram, Bangladesh

Email : info@ctg-wasa.org.bd

website: www.ctg-wasa.org.bd



Memo no: 46.06.0000.103.105.2202.17- 282

Date: 09 September 2026

OFFICE ORDER

Mr. Md. Hamedul Islam (Passport No. A14020770), Sub-Assistant Engineer (Electrical), Procurement Division, CWASA is hereby granted permission to visit Italy for the purpose of pursuing higher studies leading to a Master's degree in Automation Engineering at the University of Bologna for the period from 13 September 2026 to 12 September 2027 under to the following terms and conditions:

2. Terms & Conditions:

- All expenses in this connection will be borne by himself, Govt. of Bangladesh or Chattogram WASA have no financial implication of the visit;
- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- He will not allowed to stay abroad beyond the approved period;
- The provision of rule 34 of Appendix-8 of BSR (Part-1) is applicable for this approval;
- A notification letter regarding the use of leave on the date of departure must be submitted to the Secretary of Chittagong WASA;
- This study leave will not be deducted from his earned leave and will be paid half-average pay during the period of leave;
- On his return to Bangladesh, he will join in work in accordingly with the copy of passport and certificate of completion of studies;
- In case of violation of the above conditions, legal action shall be taken in accordance with the prevailing laws of Chattogram WASA and Government rules and regulations.

3. This order is issued as per approval of the competent authority of Chattogram WASA.

SD.

(Shahida Fatema Chowdhury)

Secretary

Phone No. 0233354269

Email: Secretariat@ctg-wasa.org.bd

Memo no: 46.06.0000.103.105.2202.17-282

Date: 09 September 2026

Copy for kind information and necessary action (not in order of seniority):

- H.E. High Commissioner of Italy, Dhaka, Bangladesh.
- Deputy Managing Director (Admin)/(Finance)/(Engineering), Chattogram WASA
- Director, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram.
- Director General, Foreign Affairs & Passport Office, Sher-e-Bangla Nagar, Dhaka.
- Chief Engineer/Commercial Manager, Chattogram WASA.
- System Analyst (With request to upload in the website), Chattogram WASA.
- Executive Engineer, Procurement Division, Chattogram, Bangladesh.
- The Security Officer/Customs Officer/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chittagong.
- Mr. Md. Hamedul Islam (Passport No. A14020770), Sub-Assistant Engineer (Electrical), Procurement Division, CWASA
- Office Order File/Personal File/Guard File.

(Mohammed Babul Alam)

Deputy Secretary (Human Resource)

Phone No. 02333354625