



CHATTOGRAM WATER SUPPLY & SEWERAGE AUTHORITY

Dampara, Chattogram, Bangladesh

Email : info@ctg-wasa.org.bd

website: www.ctg-wasa.org.bd

Memo no: 46.06.0000.103.105.2288.26-175

Date: 02 August 2026

OFFICE ORDER

In pursuance of the Local Government Division's memo no: 46.00.0000.000.084.025.111.21-205, Dated: 19th July 2026, Mr. Salim Md Jane Alam (Passport Number: A11257030), Managing Director, Chattogram WASA is allowed to participate for the Seminar on "6th Operations Committee of Asia Waste Water Management Partnership (AwaP)" to be held in Japan from 04 August 2026 to 06 August 2026 or 03 (three) days (without transit) or nearest possible date from the date of departure under the following terms and conditions:

2. Terms & Conditions:

- The period to be spent for the program including transit will be treated as 'on duty';
- All expenses in these connections will be borne by "Asia Waste Water Management Partnership (AwaP)";
- He will draw his usual pay and allowances from Bangladesh in local currency;
- He will not be allowed to stay abroad beyond mentioned period.

3. During his visit, Ms. Sharmin Alam, Deputy Managing Director (Administration), Chattogram WASA will perform the routine duty of Managing Director, Chattogram WASA.

4. This order is issued as per approval of the Local Government Division and the competent authority of Chattogram WASA.

SD.

(Shahida Fatema Chowdhury)

Secretary

Phone No. 0233354269

Memo no: 46.06.0000.103.105.2288.26-175

Date: 02 August 2026

Copy for kind information and necessary action (not in order of seniority):

- Secretary, Local Government Division, Ministry of Local Government, Rural Development & Co-operatives, Dhaka.
- Mr. Salim Md Jane Alam, Managing Director, Chattogram WASA.
- Ms. Sharmin Alam, Deputy Managing Director (Administration), Chattogram WASA.
- Deputy Managing Director (Finance)/(Engineering), Chattogram WASA.
- Chief Engineer/Commercial Manager, Chattogram WASA.
- Superintending Engineer (P&C)(MOD-East Circle)(MOD-West Circle)(T&P-East Circle)(T&P-West Circle)/Chief Revenue Officer/Chief Accounts Officer/System Analyst (With request to upload in the website)/Deputy Chief Accounts Officer (Finance)(Management)(Revenue Accounts)/Senior Audit Officer/Deputy Secretary (Administrative & Disciplinary)(Public Relation)/PRO, Chattogram WASA.
- Director General, Department of Immigration and Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka/ Shah Amanat International Airport, Chattogram.
- Office Order File /Personal File/Guard File.

(Mohammed Bahul Alam)

Deputy Secretary (Human Resource)

Phone No. 02333354625