

NOTIFICATION.

No. S-IX/24-4/67/19

Dated 16.1.1968.

In exercise of the powers conferred by section 52 of the East Pakistan Water Supply and Sewerage Authority Ordinance, 1963 (R.P. Ordinance No. XIX of 1963), the Government is pleased to make the following rules, namely:

The Dacca/Chittagong Water Supply & Sewerage Authority (Meeting) Rules, 1968.

1. Short title and commencement:
 - (a) These rules may be called the Dacca/Chittagong Water Supply & Sewerage Authority (Meeting) Rules, 1968.
 - (b) They shall come into force at once.
 - (c) "Ordinance" means the East Pakistan Water Supply and Sewerage Authority Ordinance 1963 (East Pakistan Ordinance No. XIX of '63).
 - (d) Unless there is anything repugnant in the subject or context, the other words and expressions used in these rules shall have the same meaning as assigned to them in Section 2 of the East Pakistan Water Supply and Sewerage Authority Ordinance, 1963.
2. An ordinary meeting of Dacca WASA shall be held on the first Thursday and that of the Chittagong WASA on the second Thursday of every month; Provided that the respective Chairman may fix any other day for an ordinary meeting if for holiday or for any other reason he deems it inconvenient to hold meeting on such Thursday.
3. At least 7 (seven) clear days' notice of all meetings shall be given to every member of the Authority by the Secretary but in the event of the Chairman calling an urgent meeting either at his own initiative or upon the written request of at least two members, twenty four hours notice shall be given.
4. The Chairman, or in his absence a member who has been authorised by him, shall preside over the meeting and when no member has been authorised or the authorised member fails to attend, the members present shall elect one of their member to preside over the meeting.
5. No business shall be transacted at an ordinary meeting unless at least one third of the number of the members are present from the beginning to the end of the meeting.
Provided that for calculating the requisite number of the members, fraction of one third shall be ignored and fraction of two third be rounded off into a whole number;
Provided further that for a meeting adjourned for want of quorum, and in the case of an urgent meeting, presence of at least two members, other than the Chairman, shall be necessary to transact business.
6. Matters placed before any meeting of the Authority shall be decided by a simple majority of votes.

7. A member who wishes to move a resolution or discuss any subject shall give three clear days notice to the Chairman of his intention to call a special meeting and shall together with the notice, submit a copy of the resolution which he wishes to move or a brief note on the subject he wishes to discuss, as the case may be, and the Chairman shall include the resolution or the subject in the agenda of the meeting.

Provided that the Chairman may allow a resolution not in the agenda and/or not arising from the subject matter mentioned therein, to be entered in the list of business at a shorter notice than three clear days;

Provided that no member shall, unless he has obtained the previous permission of the Chairman, be permitted to send any notice to move more than two resolutions or to discuss more than two subjects at one meeting.

8. The notice calling a meeting shall set forth clearly and fully the business to be transacted at the meeting and no business other than so stated or duly notified by a member shall be transacted except with the consent of all the members present.

9. The business at the meeting shall be conducted in the following order:
- (i) The minutes of the last ordinary and/or of any urgent meeting held shall be read out for confirmation.
 - (ii) Letters and reports of committees, if any, shall then be read and statements, if any, shall be considered;
 - (iii) Business of which notice has been given shall be discussed unless otherwise decided by the majority of the members. All subjects will be discussed in the order in which they appear in the agenda.

Provided that the Chairman may take up any subject of the agenda at any stage of the proceeding for consideration or discussion.

10. At an urgent meeting, only the business for which the meeting was specifically called shall be considered;

Provided that with the unanimous consent of the members present any other business may be considered.

11. Any member in whose name a resolution appears in the list of business shall, when called on, either -
- (a) withdraw the resolution confining himself to a mere statement to that effect; or
 - (b) move the resolution in which case he may make a brief statement in support of his resolution.

12. If the member who has given notice of the resolution or resolutions is absent, the same shall be deemed to have been postponed.

Provided that the Chairman may allow another member to move it.

13. When a resolution has been disapproved by the Authority, no resolution raising substantially the same matter shall be moved in the same meeting or in any subsequent meeting within a period of three months.

14. When a resolution is under discussion, any member may move an amendment to such a resolution.
15. No resolution shall be admissible which does not comply with the following conditions, namely :-
 - (a) it shall clearly and precisely express and shall raise one definite issue,
 - (b) it shall not contain arguments, interferences, or ironical expressions, nor shall it refer to the conduct or character of persons in their official or public ~~xxx~~ capacities,
 - (c) it shall not refer to any matter which is sub-judice,
 - (d) it shall relate to a matter which is primarily a concern of the Authority.
16. The Chairman, for reasons to be recorded in writing and entered in the minutes of the proceedings :-
 - (a) rule that a resolution or amendment is out of order, or
 - (b) make such alteration in a resolution or amendment as in his opinion shall render it in order, and
 - (c) may in case (a) refuse to put the resolution or the amendment to the meeting and in case (b) refuse to put the resolution or the amendment to the meeting unless and until the proposer accepts the alter so made.
Decision of the Chairman in such a case shall be final.
17. On the conclusion of the discussion in the event of several amendments having been proposed, the Chairman shall put the amendments in the reverse order and, if all the amendments are lost, the original resolution shall be put to vote.
18. When a resolution or amendment has been put to vote and has been declared by the Chairman as having been duly carried, no further proposal for amending the resolution or the amendment shall be entertained.
19. An adjourned meeting shall not transact any business save that which the original meeting left unfinished except with the consent of all the members present.
20. An adjourned meeting shall not require any fresh notice.
21. The Secretary shall keep the minutes of the meetings in the book maintained for the purpose which shall be signed as early as practicable by the Chairman of each meeting.

By order of the Government,

Sd/- (A.Z.M. Obaidullah Khan)
Joint Secretary-in-charge,
Government of West Pakistan,
B.D. & L.G. Department.

No. B-IX/2H-4/CI/19/1(2)

Dated 16.1.1968.

Copy forwarded for information to :-

- 1. The Chairman, Dacca WASA, 156/157, Kotijheel Commercial Area, Dacca.
- 2. The Chairman, Chittagong WASA, 67, Panchalish Residential Area, Chittagong.

Sd/- (A. Husain)
 Section Officer
 15.1.68

Home No.

Date.

Copy forwarded for information to :-

- 1. Mr. _____, Member, WASA, Chittagong.

Sd/- M.M. Zaman
 Secretary
 WASA, Chittagong.
 22.1.68