

Government of the people's Republic of Bangladesh  
Ministry of Disaster Management & Relief  
Cyclone Preparedness Programme (CPP)  
www.cpp.gov.bd

Memo No: 03.04.0000.000.19.094.95-490

Date: 03-11-2024

**Subject: Government Order to attend the ITP DRM Final Alumni Event and Diploma ceremony Cycle 6 & 7 to be held in Kathmandu, Nepal from 11-13 November 2024.**

The undersigned is directed to convey the sanction of the Government of the people's Republic of Bangladesh in respect Mr. Md. Abdur Rashid, Deputy Director, Cyclone Preparedness Programme (CPP), Bhola to Participate in the ITP DRM Final Alumni Event and Diploma Ceremony Cycle 6 & 7" to be held in Kathmandu, Nepal from 11-13 November 2024.

2. The terms and conditions:

- a. While participating the conference in Nepal, journey to & from will be treated as on duty.
- b. All the expenses for this event will be borne by ITP, DRM, MSB.
- c. There will be no financial involvement of the Government of Bangladesh in this visit.
- d. He will not be allowed to stay abroad more than the approved period.
- e. He has to submit a report within 15(fifteen) days on his return to the country.



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Copy for Kind Information and Necessary Action (Not According to Seniority)

- 1) Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
- 2) Secretary, Ministry of Disaster Management & Relief.
- 3) H.E. High Commissioner, High Commission of Nepal, Dhaka.
- 4) H.E. High Commissioner, Bangladesh High Commission, Kathmandu, Nepal.
- 5) Director General, Department of Immigration & Passport, Dhaka.
- 6) Director, Hazrat Shahjalal International Airport, Dhaka.
- 7) -----the ITP Team.
- 8) Mr. MD. Abdur Rashid, Deputy Director, cyclone Preparedness Programme (CPP), Bhola
- 9) Accounts Officer, Cyclone Preparedness Programme (CPP), Dhaka.



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