



Record Number: 27.32.0000.000.007.08.0003.25.61

Date: 19/01/2026

Office Order

Mr. Md. Kafil Uddin (ID: 27.32.01.0112), Sub-Assistant Engineer (Electrical), Matarbari 2x600 MW Ultra Super Critical Coal-Fired Power Plant, Coal Power Generation Company Bangladesh Limited (CPGCBL), Maheshkhali, Cox's Bazar, has been granted Ex-Bangladesh leave to visit Kingdom of Saudi Arabia (KSA) for the purpose of performing Holy Umrah from 25/01/2026 to 11/02/2026 or for 18 (eighteen) days from the date of actual journey (including travel time) under following terms and conditions:

(a)	There will be no connection with Coal Power Generation Company Bangladesh Limited (CPGCBL) for this travelling expense;
(b)	No part of his pay and allowances shall be paid in foreign currencies;
(c)	He will return to Bangladesh after enjoying this leave and the duration of his overseas stay shall by no means be extended further;
(d)	The above leave will be treated as leave on full average pay.

19-01-2026

A.J.M. Mostafizur Rahaman Talukder
Manager (HRM)

Record Number: 27.32.0000.000.007.08.0003.25.61/
(13)

Date: 19/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Dhaka;
2. Managing Director, Office of Managing Director, Coal Power Generation Company Bangladesh Ltd;
3. Executive Director (O&M), O&M Department, Coal Power Generation Company Bangladesh Ltd;
4. Executive Director (Finance) (Additional Responsibility), Finance and Accounts Section, Coal Power Generation Company Bangladesh Ltd;
5. Executive Director (P & D) (Additional Responsibility), P&D Department, Coal Power Generation Company Bangladesh Ltd;
6. Embassy of the Kingdom of Saudi Arabia, Dhaka;
7. Director, Hazrat Shahjalal International Airport, Dhaka;
8. Chief Engineer (O&M), Office of Chief Engineer, Matarbari Site Office, Coal Power Generation Company Bangladesh Ltd;

9. Deputy General Manager (Audit), Audit Department, Coal Power Generation Company Bangladesh Ltd;
10. Deputy General Manager (HRM & Admin), HRM and Admin Department, Coal Power Generation Company Bangladesh Ltd;
11. Deputy General Manager (Accounts & Finance) (Additional Responsibility), Finance and Accounts Section, Coal Power Generation Company Bangladesh Ltd;
12. Programmer, Procurement Section, Coal Power Generation Company Bangladesh Ltd [You are instructed to upload the release order at CPGCBL website and update D-nothi accordingly] and
13. Mr. Md. Kafil Uddin, Sub-Assistant Engineer, Operation Department, Coal Power Generation Company Bangladesh Ltd.

A handwritten signature in black ink, appearing to read "Md. Hasan Mia".

19-01-2026

Md. Hasan Mia
Assistant Manager (HRM/Admin)