

**Annual Procurement Plan**  
FY: 2025-2026

Ministry/Division : Rural Development & Cooperatives Division  
Budget : Revenue  
Agency : Department of cooperatives  
Procuring Entity Unit & Code : Upazila Cooperative Office, Mujibnagar, Meherpur

package No.	Description Procurement package goods (Code No)	Unit	Quantity	procurement Method & Type	Contract Approving Authority	Sourace of Funds	Estd Cost in Million TK	Time Code for process	Not Used in Goods	Invire/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD 1	Purchase of Computer & accessories (Code No- 3255101 & 4112202)	Nos	Computer-1 Printer-3 Toner/Cart ize-25	RFQ/CP	HOPE	GOB	25000	planned Dates	-	05-10-25	14-10-25	16-10-25	22-10-25	25-10-25	30-10-25	0	
								Planned Days	-	0	10	0	05	05	04	24	
								Actual Dates	-	-	-	-	-	-	-	-	
GD 2	Other Expenses Stationary Materials (Offset A4 & legal papers & others stationary items (Code No 3255105)	Ls	LS	CP	HOPE	GOB	30000	planned Dates	-	13-09-25	22-09-25	23-09-25	02-10-25	06-10-25	12-10-25	0	25-10-25
								Planned Days	-	0	10	0	10	04	05	29	26
								Actual Dates	-	-	-	-	-	-	-	-	
GD 3	Office equipment (Code No- 4112310)	Nos	Projector machin-1 Photocopie Toner-1	RFQ/CP	HOPE	GOB	700000	planned Dates	-	25-02-25	04-10-25	04-10-25	16-10-25	19-10-25	23-10-25	0	07-11-25
								Planned Days	-	0	10	0	12	03	04	29	15
								Actual Dates	-	-	-	-	-	-	-	-	
GD 4	Furniture (Purchase) (Code No- 4112314)	Nos	Chair-2 Wall Rack-1 table-21 File Cabint-01	RFQ/CP	HOPE	GOB	25000	planned Dates	-	25-09-25	04-10-25	04-10-25	16-10-25	19-10-25	24-10-25	0	07-11-25
								Planned Days	-	0	10	0	12	03	04	29	15
								Actual Dates	-	-	-	-	-	-	-	-	

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**(Md. Mahbul Haque)**

Upazila Cooperative Officer

Mujibnagar, Meherpur

Phone:- 02-477793495