

**Annual Procurement Plan (APP) for Goods**

**Financial Year: 2024-25**

Ministry/Division : Rural Development & Co-operatives Division  
: Department of Co-operatives

Budget: Revenue Agency

Procuring Entity Name & Code: Upazila Cooperative Office, Thanchi, Bandarban (138-0204-121258)

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time code for Process	Not used in GOODS	Invite/ Advertis Tender	Tender/ Quotation Opening	Tender/ Quotation Evaluation	Approval to Award	Signing of Contract	Notification of Award/ Work Order	Total time to Contract Signature	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD1	Computer accessories & toner (3255101)	No's	AR	CP/ RFQ	UCO, Thanchi, Bandarban	Govt	8										As per instant requirement.
GD2	Motor vehicle repair (3258101)	No's	AR	CP/ RFQ	UCO, Thanchi, Bandarban	Govt	7										As per instant requirement.
GD3	Computer Repairs (3258103)	No's	AR	CP/ RFQ	UCO, Thanchi, Bandarban	Govt	10										As per requirement.
GD4	Furniture Repairs (3258102)	No's	AR	CP/ RFQ	UCO, Thanchi, Bandarban	Govt	6										As per requirement.
GD5	Machinery & equipment repair (3258105)	No's	AR	CP/ RFQ	UCO, Thanchi, Bandarban	Govt	30										As per requirement.
GD6	Telephone (3211120)	--	--	--	UCO, Thanchi, Bandarban	Govt	2										As per Telephone Bill.
GD7	Internet, Fax & Telex (3211117)	--	--	--	UCO, Thanchi, Bandarban	Govt	14										As per Internet, Fax & Telex Bill.
GD9	Electricity (3211113)	--	--	--	UCO, Thanchi, Bandarban	Govt	3										As per Electricity Bill.

*(Signature)*  
03/02/2028

(Mongwongprue Marma)  
Office Assistant Cum Computer Operator  
Upazila Co-Operative Office  
Thanchi, Bandarban

*(Signature)*  
03/02/2028

(Nithowai Chak)  
Assistant Inspector  
Upazila Co-Operative Office  
Thanchi, Bandarban

অনুমোদিত

*(Signature)*  
03/02/2028  
(ফাতেমা বেগম)  
জেলা সমবায় অফিসার  
বান্দরবান পার্বত্য জেলা।

*(Signature)*  
03/02/2028

(Khokon Chandra Rai)  
Upazila Cooperativ Officer  
Upazila Co-Operative Office  
Thanchi, Bandarban

10	Petrol, Oil & Lubricant (3243101)	No's	AR	CP/RFQ	UCO, Thanchi, Bandarban	Govt	30	As per instant requirement.
GD11	Training (3231301)	No's	AR	CP/RFQ	UCO, Thanchi, Bandarban	Govt	60	As per instant requirement.

*Mongwongprue Marma*

(Mongwongprue Marma)  
Office Assistant cum Computer Operator  
Upazila Co-Operative Office  
Thanchi, Bandarban

*Nithowai Chak*

(Nithowai Chak)  
Assistant Inspector  
Upazila Co-Operative Office  
Thanchi, Bandarban

*Khokon Chandra Roy*

(Khokon Chandra Roy)  
Upazila Cooperativ Officer  
Upazila Co-Operative Office  
Thanchi, Bandarban

অনুমোদিত

*ফাতেমা বেগম*

১০/০২/২০২৪  
(ফাতেমা বেগম)  
জেলা সমবায় অফিসার  
বান্দরবান পার্বত্য জেলা।