

**Annual Procurement plan(APP)
for Goods
(FY: ২০২৪-২০২৫)**

Ministry/Division : Rural Development & Cooperative Division

Budget

Revenue

Agency : Department of Cooperatives

Procuring Entry Unit & Code : Upazila Cooperative Office, Kishoreganj Tarail. Kishoreganj .

Package No	Description of procurement Package Goods	Unit	Quantity	procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Thousand TK	Time Code For Process	Not Used in Goods	Invite Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	signing of Contract	Total Time of Contract Signature	Time of Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01																	
GR-02	Training 3231301	LS	LS	DPM	HOPE	GOB	60	As per instant requirement & training schedule									
GR-03	Computer accessories 4112202	LS	LS	RFQ	HOPE	GOB	95	Planned Dates		10 Oct 2023	17 Oct 2023	17 Oct 2023	24 Oct 2023	30 Oct 2023	Not Needed	20 days	35 days
								Planned Days		o day	7 days	1 day	7 days	6 days			
								Actual Dates									
GR-04	contiguncies 3255105	LS	LS	DPM	HOPE	GOB	25	As per instant requisition									
GR-05	Liveriege 3256106	LS	LS	DPM	HOPE	GOB	7	As per instant requisition									
GR-06	postage ticket 3211119	LS	LS	DPM	HOPE	GOB	1	As per instant requisition									
GR-07	Petrol oil lubricants 3243101	LS	LS	DPM	HOPE	GOB	30	As per instant requisition									
GR-08	Motor vehicles(Repair & Mainrenance) 3258101	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-09	Furniture (Repair & Mainrenance) 3258102	LS	LS	DPM	HOPE	GOB	10	As per instant requisition									
GR-10	Computers and Office Equipment (Repair & Mainrenance) 3258103	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-11	Computer and accessories 3255101	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-12	Internet 3211117	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									

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GR-13	Electricity 3211113	LS	LS	DPM	HOPE	GOB	10	As per instant requisition									
GR-14	Invention 3257105	LS	LS	DPM	HOPE	GOB	10	As per instant requisition									
GR-15	Telephone 3211120	LS	LS	DPM	HOPE	GOB	5	As per instant requisition									
GR-16	Electrical installation and repair 3258119	LS	LS	DPM	HOPE	GOB	5	As per instant requisition									
GR-17	Furniture (Purchase) 4112314	No's	LS	DPM/ RFQ	HOPE	GOB	80	Planned Dates		5 Dec 2023	12 Dec 2023	12 Dec 2023	19 Dec 2023	22 Dec 2023	Not Needed	18 days	38 days
								Planned Days		0 day	7 days	1 day	7 days	6 days			
								Actual Dates									

Shamsul Alam
Upazila Cooperative Officer
Tarail, Kishoreganj.