

**Annual Procurement Plan (APP)
for Goods
(FY: 2024-25)**

Ministry/Division : Rural Development & Cooperatives Division
Agency : Department of Cooperatives

Procuring Entity Unit & Code : Upazila Cooperative Office, Taltali, Barguna

Budget: Revenue

Package no.	Description of Procurement Package Goods	Unit	Quantity	Procurement method & type	Contract approving Authority	source of Funds	Estd. Cost in Thousand TK.	Time code for process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	signing of contract	Total Time of Contract signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Training Materials & others 3231301	LS	LS	DPM	HOPE	GOB	60	As per instant requirement & training schedule									
GD-2	Others Stationary 3255105	LS	LS	DPM	HOPE	GOB	60	As per instant requisition									
GD-3	Furniture (Repair & maintenance) 3258102	LS	LS	DPM	HOPE	GOB	30	As per instant requisition									
GD-4	Computers & Office Equipment (repair & maintenance)	LS	LS	DPM	HOPE	GOB	50	As per instant requisition									
GD-5	Computer Accessories 3255101	LS	LS	DPM	HOPE	GOB	50	As per instant requisition									
GD-6	Other Machinery & Equipment 3258105	LS	LS	DPM	HOPE	GOB	50	As per instant requisition									
GD-7	Furniture(Shelf) 4112314	no.	01	RFQM	HOPE	GOB	150	Planned dates	-	1 Dec. 2024	7 Dec. 2024	7 Dec. 2024	31 Dec. 2024	10 Jan. 2025	Not Needed	41 days	60 days
GD-8	Furniture (chair,table 4112314	no.	01	RFQM	HOPE	GOB		planned days	-	-	7 days	1 day	24 days	10 days			
								Actual Dates	-	-	-	-	-	-			
GD-9	Computer (desktop) 4112202	no.	01	RFQM	HOPE	GOB	100	Planned dates	-	1 Oct. 2024	10 Oct. 2024	10 Oct. 2024	10 Nov. 2024	20 Nov. 2024	Not Needed	51 days	60 days
GD-10	Computer (laptop) 4112202	no.	03	RFQM	HOPE	GOB		Planned days	-	-	10 days	1 day	31 days	10 days			
								Actual dates	-	-	-	-	-	-			

Date:

[Signature]
28/08/2024
চাপমান উপজেলা কার্যালয়
চাপমান, বগুড়া

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28/08/24