Annual Procurement Plan (APP) for Goods

Fiscal Year: 2026-27

Ministry/Division : Rural Development & Co-operatives Division

Budget: Revenue

Agency : Department of Co-operatives

Procuring Entity Name & Code: District Cooperative Office, Sylhet (1380-203122210)

Package No.	Description of Procurement (Project wise)	Unit	Quantity	Procurement Method & Type	Contract Approval Authority	Number of Packages	Estimated Cost in Thousand Tk.	Procurement Activities	Net amount of GOODS	Invitation/ Advertisement for Tender	Tender Opening/ Closing	Technical/ Financial Evaluation	Approval of Award	Notification of Award/ Work Order	Signing of Contract	Completion Time for Supply/ Installation	Time for Inspection and Test
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01	Computer Purchase	-	Desktop/ Laptop	RFQM	JR	GOB	100	Planned dates		28.09.26	12.09.26	17.09.26	23.09.26	28.09.26			
								Planned days		00	08 days	00	07 days	05 days	Not needed	20 days	40 days
								Actual dates									
GR-02	Paper, Stationery & Others	-	LS	RFQM/ OTM	JR	GOB	150	Planned dates		28.09.26	12.09.26	17.09.26	23.09.26	28.09.26			
								Planned days		00	08 days	00	07 days	05 days	Not needed	20 days	40 days
								Actual dates									
GR-03	Office Equipment Purchase	-	LS	RFQM/ OTM	JR	GOB	50	Planned dates		10.09.26	17.09.26	17.09.26	23.09.26	28.09.26			
								Planned days		00	08 days	00	07 days	05 days	Not needed	20 days	40 days
								Actual dates									
GR-04	Furniture Purchase	-	LS	RFQM/ OTM	JR	GOB	100	Planned dates		27.09.26	04.10.26	04.10.26	11.10.26	16.10.26			
								Planned days		00	8 days	00	07 days	05 days	Not needed	20 days	40 days

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								Actual dates								
GR-5	Uniform(officeso haiyas & Driver)	-	LS	RFQM	JR	GOB	58	Planned dates	23.09.25	30.09.25	30.09.25	07.10.25	12.10.25			
								Planned days	07	07days	07days	07days	05days	Not needed	20days	40days
								Actual dates								
GR-07	Computer printerToner & other	-	LS	RFQM / DPM	JR	GOB	60	Planned dates	13.10.25	23.10.25	23.10.25	29.10.25	03.11.25			
								Planned days	09	08days	08days	07days	05days	Not needed	20days	40days
								Actual dates								
GR-08	Furniture Repairs	-	LS	DPM/ RFQM	JR	GOB	30	As per instant requirement & authority-s approval								
GR-08	Computer Repairs	-	LS	DPM/ RFQM	JR	GOB	40	As per instant requirement & authority-s approval								
GR-09	Other machinery & equipment repair	-	LS	RFQM/ DPM	JR	GOB	25	As per instant requirement & authority-s approval								

GR-1
OTM
2nd

GR-9
JR
2nd

মোহাম্মদ শিহাবুল ইসলাম
সহকারী পরিচালক (ভারপ্রাপ্ত)
বিভাগীয় সমবায় কার্যালয়
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