

Annual Procurement Plan (APP) for Goods (Revised)
Financial Year: 2023-24

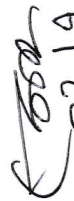
Ministry/Division : Rural Development & Co-operatives Division
 Agency : Department of Co-operatives
 Procuring Entity Name & Code: Upajjala Cooperative Office, Ramghar, Khagrachari ()


Budget: Revenue

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time code for Process	Not used in GOODS	Invite/ Advertis Tender	Tender/ Quotation Opening	Tender/ Quotation Evaluation	Approval to Award	Signing of Contract	Notification of Award/ Work Order	Total time to Contract Signature	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD1	Office Rent (3211129)	No's	--	--	UCO, Ram.	Govt	220.8										
GD2	Office Equipment (4112310)	No's	AR	RFQ	UCO, Ram.	Govt	50	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD3	Photocopy Toner, Cookeries & other related items (3255105)	No's	AR	CP/RFQ	UCO, Ram.	Govt	20	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									

As per Office Rent Bill.

GD4	Computer accessories & toner (3255101)	No's	AR	CP/RFQ	UCO, Ram.	Govt	20	As per instant requirement.
GD5	Motor vehicle repair (3258101)	No's	AR	CP/RFQ	UCO, Ram.	Govt	20	As per instant requirement.
GD6	Computer Repairs (3258103)	No's	AR	CP/RFQ	UCO, Ram.	Govt	20	As per requirement.
GD7	Furniture Repairs (3258102)	No's	AR	CP/RFQ	UCO, Ram.	Govt	20	As per requirement.
GD8	Machinery & equipment repair (3258105)	No's	AR	CP/RFQ	UCO, Ram.	Govt	15	As per requirement.
GD9	Gas & Fuel (3243102)	--	--	--	UCO, Ram.	Govt	100	As per requirement.
GD10	Stamps (3211119)	--	--	--	UCO, Ram.	Govt	08	As per requirement.
GD11	Telephone (3211120)	--	--	--	UCO, Ram.	Govt	12	As per Telephone Bill.
GD12	Internet, Fax & Telex (3211117)	--	--	--	UCO, Ram.	Govt	18	As per Internet, Fax & Telex Bill.
GD13	Electricity (3211113)	--	--	--	UCO, Ram.	Govt	20	As per Electricity Bill.


 22/9/2020
 (Md. Mustafa)
 Assistant Inspector
 Upajjala Co-Operative Office
 Ramghar, Khagrachari


 22/9/2020
 (Md. Didarul Islam)
 Upajjala Co-Operative Officer
 Ramghar, Khagrachari

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								9	10	11	12	13	14	15	16	17	18
GD1	In house Training (321301)	No's	AR	CP/RFQ	UCO, Ram.	Govt	300										
GD2	Office Rent (3211129)	No's	--	--	UCO, Ram.	Govt	202.4										
GD3	Computer Purchase (4112202)	No's	02	RFQ	UCO, Ram.	Govt	160	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD4	Furniture Purchase (4112314)	No's	AR	RFQ	UCO, Ram.	Govt	80	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD5	Office Equipment (4112310)	No's	AR	RFQ	UCO, Ram.	Govt	50	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD6	Photocopy Toner, Cookeries & other related items (3255105)	No's	AR	CP/RFQ	UCO, Ram.	Govt	180	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD7	Uniform (3256106)	No's	AR	RFQ	UCO, Ram.	Govt	24	Planned dates		10.10.23	23.10.23	23.10.23	31.10.23	Not needed	07.11.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									

As per Office Rent Bill.

As per instant requirement & training policies.

GD8	Computer accessories & toner (3255101)	No's	AR	CP/RFQ	UCO, Ram.	Govt	50	As per instant requirement.
GD9	Computer Repairs (3258103)	No's	AR	CP/RFQ	UCO, Ram.	Govt	40	As per requirement.
GD10	Furniture Repairs (3258102)	No's	AR	CP/RFQ	UCO, Ram.	Govt	50	As per requirement.
GD11	Machinery & equipment repair (3258105)	No's	AR	CP/RFQ	UCO, Ram.	Govt	70	As per requirement.
GD12	Motor Vehicles Repairs (3258101)	No's	AR	CP/RFQ	UCO, Ram.	Govt	50	As per instant requirement.
GD13	Petrol, Oil & Lubricants (3243101)	--	--	--	UCO, Ram.	Govt	50	As per requirement.
GD14	Gas & Fuel (3243102)	--	--	--	UCO, Ram.	Govt	100	As per requirement.
GD15	Stamps (3211119)	--	--	--	UCO, Ram.	Govt	05	As per requirement.
GD16	Telephone (3211120)	--	--	--	UCO, Ram.	Govt	10	As per Telephone Bill.
GD17	Internet, Fax & Telex (3211117)	--	--	--	UCO, Ram.	Govt	10	As per Internet, Fax & Telex Bill.
GD18	Electricity (3211113)	--	--	--	UCO, Ram.	Govt	20	As per Electricity Bill.


22/9/2020

(Md. Mustafa)

Assistant Inspector
Upajjila Co-Operative Office
Ramghar, Khagrachari


22/9/2020

(Md. Didarul Islam)

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