

ANNUAL PROCUREMENT PLAN (2023-24)

Budget: Revenue

Ministry/Division: Upzilla Cooperative office, Nabinagar, Brahmanbaria.

Procuring Entity Name & code

| Package no | Description of procurement Package Goods | unit | Quantity | procurement Method & Typs | Contract Approving Authority | Source of Funds | Estd.cost in Thousand Tk | Time code for Process | Not used in Good | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval To Award | Signing of Contract | Notification of Award Signing of Contract | Total time to Contract Signature | Time for Completion of Contract |
|---------------------------|---|------|----------|---------------------------|------------------------------|-----------------|--------------------------|-------------------------------|------------------|--------------------------|----------------|-------------------|-------------------|---------------------|---|----------------------------------|---------------------------------|
| 1 | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| PKG 01 | Furniture Purchase (4112314) | No's | 5 | RFQ | HOPE | GOB | 100 | Planned Dates Planned Days | | 12-Sep 23 | 27-Sep 23 | 27-Sep 23 | 28-Sep 23 | 2-oct 23 | Needed | 20 | 39 |
| PKG 02 | Purchase of computer (4112202) | No's | 3 | RFQ | HOPE | GOB | 120 | Planned Dates Planned Days | | 08-Oct 23 | 24-Oct 23 | 24-Oct 23 | 28-Oct 23 | | Needed | 23 | 37 |
| PKG 03 | Purchase of office Accessories (4112310) | No's | 1 | RFQ | HOPE | GOB | 100 | Planned Dates Planned Days | | 08-Nov 23 | 24-Nov 23 | 24-Nov 23 | 28-Nov 23 | 1-dec 23 | Needed | 23 | 37 |
| PKG 04 | Purchase of Leverages (3256106) | No's | 3 | RFQ | HOPE | GOB | 28 | Planned Dates Planned Days | | 29-Nov 23 | 15-dec 23 | 15-dec 23 | 17-dec 23 | 22-dec 23 | Needed | 25 | 33 |
| PKG 05 | Repair & Maintenance of Furniture (3258102) | LS | LS | CP | HOPE | GOB | 20 | Planned Dates Planned Days | | | | | | | | | |
| PKG 06 | Repair & Maintenance of computer (3258103) | LS | LS | CP | HOPE | GOB | 20 | Planned Dates Planned Days | | | | | | | | | |
| PKG 07 | Repair & Maintenance of Motor | LS | LS | CP | HOPE | GOB | 30 | Planned Dates Planned Days | | | | | | | | | |
| As Par Office Requirement | | | | | | | | | | | | | | | | | |
| As Par Office Requirement | | | | | | | | | | | | | | | | | |
| As Par Office Requirement | | | | | | | | | | | | | | | | | |

| PKG | Description | LS | LS | CP | HOPE | GOB | Days | Planned Dates | Planned Days | As Par Office Requirement |
|-----|---|----|----|----|------|-----|------|---------------|--------------|---------------------------|
| | | | | | | | | | | |
| 08 | (3258101) Purchase of computer Accessories (Toner) (3258101) | LS | LS | CP | HOPE | GOB | 20 | | | As Par Office Requirement |
| 09 | (3255105) Other expenses (office legal photocopy Paper) (3255105) | LS | LS | CP | HOPE | GOB | 15 | | | As Par Office Requirement |
| 10 | (3255105) Other expenses (Stationery Materiaks) (3255105) | LS | LS | CP | HOPE | GOB | 25 | | | As Par Office Requirement |
| 11 | In- House Training | LS | LS | CP | HOPE | GOB | 250 | | | As Par Training Structure |

(Signature)
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মোহাম্মদ অলি আহাদ চৌধুরী
 উপজেলা সমবায় অফিসার
 নবীনগর, ব্রাহ্মণবাড়িয়া।