


**Annual Procurement Plan (App)
for Goods**

Fainalcial Year: 2023-2024

Ministry/Division: Rural Development & Cooperatives Division
 Agency: Department of Cooperatives
 Procuring Entity Unit & Code: Upazila Co-operative, office, Magura sadar, Magura.

Package No	Description of procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estid. Cost in Thousand Tk	Time Code for process	Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01	Desktop Computer (purchase)	No.s	1 set	RFQM	-	GOB	75	Planned Dates 27.1.24 Planned Days 15 days Actual Dates 16.3.24	-	21.1.24 0 days 12.3.24	27.1.24 15 days 16.3.24	27.1.24 20 days 16.3.24	20.2.24 7 days 16.4.24	30.2.24 10 days 26.4.24	Not required	45 days	90 days
GR-02	Furniture (purchase)	No.s	1	RFQM	-	GOB	30	Planned Dates 27.1.24 planned Days 15 days Actual Dates 16.3.24	-	21.1.24 0 days 12.3.24	27.1.24 15 days 16.3.24	27.1.24 20 days 16.3.24	20.2.24 7 days 16.4.24	30.2.24 10 days 26.4.24	Not required	45 days	90 days
GR-03	Computer Printer Toner	No.s	-	-	-	GOB	6						As per instant requirement				
GR-04	Staff leverage	No.s	-	-	-	-	-						As per instant requirement				
GR-05	Furniture (Repair & maintenance)	No.s	-	-	-	-	-						As per instant requirement				
GR-06	Computer (Repair & maintenance)	No.s	-	-	-	GOB	7						As per instant requirement				
GR-07	Other (machinery equipment)	No.s	-	-	-	-	-						As per instant requirement				
GR-08	Office equipment	No.s	-	-	-	GOB	27						As per instant requirement				
GR-09	Office accessories	No.s	-	-	-	-	-						As per instant requirement				
GR-09	Office (Dress)	No.s	-	-	-	GOB	7						As per instant requirement				


 20/09/2024
 Upazila Cooperative Officer
 Magura Sadar, Magura.
 (বিরাজ মোহন কুন্ডু)
 উপজেলা সমবায় অফিসার
 মাজুরা সদর, মাজুরা।