

**Operating Expenditure Distribution**  
**Field Office wise Distribution - Detail**  
**(General Activity)**  
**2024-25**

**Ministry/Division: 138 - Rural Development and Cooperative Division**

(Amount in thousand Taka)

Function Code	Operation Unit	Field Office Code	Economic Code	Description	Approved						Unapproved				
					Budget	Revised	Distribution	Withdraw	Total	Expenditure (in Process)	Actual	Balance	% of Distributed Exp	Distribution	Withdrawal
13802				Department of Cooperatives											
	1380204			Upazila Cooperative Offices											
		1380204121552		Upazila Cooperative Office, Khetlal, Joypurhat											
			3111	Wages and salaries in cash											
			3111101	Basic pay (Officer)			3,632	0	3,632	0	893	2,738	24	0	0
			3111201	Basic pay (Employee)			6,782	0	6,782	565	1,668	4,548	24	0	0
			3111306	Education allowance			300	0	300	20	60	220	20	0	0
			3111310	Housing rent allowance			4,813	0	4,813	235	1,187	3,390	24	0	0
			3111311	Medical allowance			720	0	720	45	180	495	25	0	0
			3111314	Tiffin allowance			72	0	72	6	18	48	25	0	0
			3111316	Washing allowance			12	0	12	1	3	8	25	0	0
			3111325	Festival allowance			1,736	0	1,736	0	0	1,736	0	0	0
			3111328	Rest and recreation allowance			357	0	357	0	0	357	0	0	0
			3111335	Bangla new year allowance			175	0	175	0	0	175	0	0	0
			3111352	Special benefit			587	0	587	33	144	408	24	0	0
				Sub Total - Wages and salaries in cash:			19,186	0	19,186	905	4,154	14,125		0	0
			3211	Administrative expenses											
			3211113	Electricity			50	0	50	0	14	35	29	0	0
			3211117	Internet/Fax/Telex			140	0	140	0	30	110	21	0	0
			3211119	Postage			6	0	6	0	0	6	0	0	0
			3211120	Telephone			40	0	40	0	0	40	0	0	0
				Sub Total - Administrative expenses:			236	0	236	0	44	191		0	0
			3231	Training											
			3231301	Training			900	0	900	0	0	900	0	0	0
				Sub Total - Training:			900	0	900	0	0	900		0	0

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			3243	Petrol, oil and lubricants											
			3243101	Petrol, oil and lubricants			300	0	300	0	201	98	67	0	0
				Sub Total - Petrol, oil and lubricants:			300	0	300	0	201	98		0	0
			3244	Travel and Transfer											
			3244101	Travel Expense			2,100	0	2,100	300	0	1,799	0	0	0
				Sub Total - Travel and Transfer:			2,100	0	2,100	300	0	1,799		0	0
			3255	Printing and stationery											
			3255101	Computer consumables			80	0	80	0	30	50	37	0	0
			3255105	Other stationery			300	0	300	0	152	147	50	0	0
				Sub Total - Printing and stationery:			380	0	380	0	182	197		0	0
			3256	General supplies and materials											
			3256106	Uniforms			70	0	70	0	0	70	0	0	0
				Sub Total - General supplies and materials:			70	0	70	0	0	70		0	0
			3258	Repairs and maintenance											
			3258101	Motor vehicle			70	0	70	0	69	0	99	0	0
			3258102	Furniture			60	0	60	0	36	24	60	0	0
			3258103	Computer			100	0	100	0	50	49	50	0	0
				Sub Total - Repairs and maintenance:			230	0	230	0	156	73		0	0
				Total:			23,402	0	23,402	1,206	4,739	17,455		0	0
				Total - Upazila Cooperative Offices:			23,402	0	23,402	1,206	4,739	17,455		0	0
				Total - Department of Cooperatives:			23,402	0	23,402	1,206	4,739	17,455		0	0
				Total - Rural Development and Cooperative Division:			23,402	0	23,402	1,206	4,739	17,455		0	0