

Annual Procurement Plan (APP) for Goods
Financial Year: 2025-26

Budget: Revenue

Ministry/Division : Rural Development & Co-operatives Division
Agency : Department of Co-operatives
Procuring Entity Name & Code: District/Upazila (Upazila cooperative office, Kasba, Brahmanbaria)

Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estid. Cost in Thousand Tk.	Time code for Process	Invited/ Advertise Tender	Tender/ Quotation Opening	Tender/ Quotation Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time of completion	Date of completion
1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GR-01	Computer Purchase	1	Desktop	RFQ	NA	GOB	100	Planned dates		07 days	2days	03days	04 days	-	7days	23 days
								Planned dates								
								Actual dates								
GR-02	Computer Purchase	1	Laptop	RFQ	NA	GOB	100	Planned dates		07 days	2days	03days	04 days	-	7days	23 days
								Planned dates								
								Actual dates								
GR-03	Computer Purchase	1	Laptop	RFQ	NA	GOB	100	Planned dates		07 days	2days	03days	04 days	-	7days	23 days
								Planned dates								
								Actual dates								
GR-04	Office Equipment	1	Mini photocopier	RFQ	NA	GOB	100	Planned dates								
								Planned dates								
								Actual dates								
GR-05	Office Equipment	1	IPS-Inverter	Cash Purchase	NA	GOB	30									
GR-06	Office Equipment	1	IPS-Battery	Cash Purchase	NA	GOB	40									
GR-07	Furniture	1	Half executive Table	Cash Purchase	NA	GOB	70									
GR-08	Furniture	1	Steel Almirah	Cash Purchase	NA	GOB	70									
GR-09	Furniture	1	Steel Almirah	Cash Purchase	NA	GOB	70									

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GR-10	Furniture	1	Steel Almirah	Cash Purchase	NA	GOB	70												
GR-11	Uniform		-	Cash Purchase	NA	GOB	40												
GR-12	Office Contingency		-	Cash Purchase	NA	GOB	100												
GR-13	Computer Toner		Toner	Cash Purchase	NA	GOB	30												
GR-14	Furniture Maintenance		As per Req	Cash Purchase	NA	GOB	20												
GR-15	Motorcycle Maintenance		As per Req	Cash Purchase	NA	GOB	20												
GR-16	Computer Maintenance		As per Req	Cash Purchase	NA	GOB	20												
GR-17	Electric Maintenance		As per Req	Cash Purchase	NA	GOB	20												
GR-18	Internet		WiFi/Service Package	Cash Purchase	NA	GOB	20												
GR-19	Postal Stamp		Postal Stamp	Cash Purchase	NA	GOB	20												
GR-20	Telephone Bill		As per Bill	Cash Purchase	NA	GOB	30												
GR-21	Electricity Bill		As per Bill	Cash Purchase	NA	GOB	30												
GR-22	Innovation		As per Req	Cash Purchase	NA	GOB	30												

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Upazila Cooperative Officer
Kasba, Brahmanbaria

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সোহাগদাস সান্দাস হোসেন
District Officer
Kasba, Brahmanbaria