

**Annual Procurement Plan (APP)
for Goods
FY: 2021-2022
Budget: Revenue**

Ministry/Division : Rural Development & Cooperatives Division
Agency : Department of Cooperatives
Procuring Entity Unit & Code :Upzilla Cooperative Office,Rangamati& 4500

Package no	Description of Procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Esid. Cost in Thousand Tk.	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Computer Toner	No's	4	RFQM	HOPE	GOB	6000	Planned Dates		13 Oct 2021	28Oct 2021	-	-	-	Not Needed	11 days	36 days
								Planned Days		0 day	days	day	days	days			
								Actual Dates									
GR-2	Other Expenses - Stationary Materials	No's	LS	RFQM	HOPE	GOB	25000	Planned Dates		13Oct 2021	30Oct 2020	27Oct 2020	04Nov 2020	9Nov 2020	Not Needed	21 days	36 days
								Planned Days		0 day	days	day	days	days			
								Actual Dates									
GR-3	Furniture (Repair & maintenance)	LS	LS	DPM	HOPE	GOB	5000	As per instant requirement									
GR-4	Computers and office Equipment (Repair & maintenance)	LS	LS	DPM	HOPE	GOB	5000	As per instant requirement									

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GR-5	Other Expenses-Michinari&	LS	LS	DPM	HOPE	GOB		As per instant requirement									
GR-6	Computers & Accessories (Purchase)	No's	1	RFQM	HOPE	GOB		Planned Dates		01Nov 2020	08Nov 2020	08Nov 2020	15Nov 2020	18 Nov 2020	Not Needed	18 days	38 days
								Planned Days		0 day	7 days	1 day	7 days	3 days			
								Actual Dates									
GR-7	Furniture (Purchase)	No's	LS	RFQM	HOPE	GOB		Planned Dates		08 Dec 2020	15 Dec 2020	15 Dec 2020	22Dec 2020	27Nov 2020	Not Needed	20 days	38 days
								Planned Days		0 day	7 days	1 day	7 days	3 days			
								Actual Dates									
GR-8	Office 4112310	No's	LS	RFQM	HOPE	GOB		Planned Dates		06Dec 2020	13 Dec 2020	13 Dec 2020	20 Dec 2020	23Dec 2020	Not Needed	18 days	38 days
								Planned Days		0 day	7 days	1 day	7 days	3 days			
								Actual Dates									

Upzilla Cooperative Officer

Barkal, Rangamati.

