Annual Procurement Plan (APP)
for Goods
(FY: 2024-2025)

Ministry/Division : **Rural Development & Cooperatives Division.**
Agency : **Department of Cooperatives.**
Procuring Entity Unit & Code : **Upazila Cooperative Office, Hizla, Barishal & 3831.**

Budget: Revenue

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Ccontract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Internet 3211117	LS	LS	DPM	HOPE	GOB	12	As per instant requisition									
GR-2	Training 3231301	LS	LS	DPM	HOPE	GOB	60	As per instant requirement & training schedule									
GR-3	Petrol, Oil & Lubricant 3243101	LS	LS	DPM	HOPE	GOB	36	As per instant requisition									
GR-4	Computer Supplies Toner 3255101	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-5	Other Stationery 3255105	LS	LS	DPM	HOPE	GOB	50	As per instant requisition									
GR-6	Repair Of Motor Vehicle 3258101	LS	LS	DPM	HOPE	GOB	18	As per instant requisition									
GR-7	Furniture Repair 3258102	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-8	Repair Of Computer 3258103	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-9	Repair Of Electrical Installations 3258119	LS	LS	DPM	HOPE	GOB	12	As per instant requisition									
GR-10	Laptop 4112202	No's	1	RFQM	HOPE	GOB	300	Planned Dates		05 jan 2025	15 jan 2025	17 jan 2025	27 jan 2025	30 jan 2025	Not Needed	25 Days	45 Days
	scnner 4112202		1														
	Printer 4112202		1					Planned Days		0 Days	10 Days	2 Days	10 Days	3 Days			
								Actual Dates		0	0	0	0	0			

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GR-11	Table 4112314	No's	2	RFQM	HOPE	GOB	200	Planned Dates		02 Feb 2025	09 Feb 2025	12 Feb 2025	22 Feb 2025	25 Feb 2025	Not Needed	23 Days	45 Days
	Chair 4112314		10					Planned Days		0 Days	7 Days	3 Days	10 Days	3 Days			
	Steel Almirah 4112314		2					Actual Dates		0	0	0	0	0			
GR-12	IPS 4112310	No's	1	RFQM	HOPE	GOB	150	Planned Dates		07 Mar 2025	17 Mar 2025	18 Mar 2025	28 Mar 2025	30 Mar 2025	Not Needed	23 Days	45 Days
								Planned Days		0 Days	10 Days	1 Days	10 Days	2 Days			
								Actual Dates		0	0	0	0	0			

(মোঃ নুরুল ইসলাম)
উপজেলা সমবায় কর্মকর্তা
হিজলা, বরিশাল।