



Annual Procurement Plan (APP) for Goods
(Financial Year: 2025-2026)



Industry/Division
: Rural Development & Cooperatives Division
: Department of Cooperatives

Budget: Revenue

Operating Entity Unit & Code
: Upazila Cooperative Office, Daulatkhan, Bhola & 3810

Sl. No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1-1	In House Training 3231301	LS	4	DPM	AA	GoB	120	9	10	11	12	13	14	15	16	17	18
1-2	Petrol, oil and lubricants 3243101	LS	LS	DPM	AA	GoB	45	As per instant requirement & training schedule									
1-3	Computer accessories 3255101	LS	LS	DPM	AA	GoB	40	As per instant requisition									
1-4	Dress 3256106	LS	LS	DPM	AA	GoB	7	As per instant requisition									
1-5	Innovation 3257105	LS	LS	DPM	AA	GoB	20	As per instant requisition									
1-6	Motor Vehicles (Repair & Maintenance) 3258101	LS	LS	DPM	HOPE	GoB	50	As per instant requisition									
1-7	Furniture (Repair & Maintenance) 3258102	LS	LS	DPM	AA	GoB	100	As per instant requisition									
1-8	Computers and Office Equipment (Repair & Maintenance) 3258103	LS	LS	DPM	AA	GoB	100	As per instant requisition									
1-9	Other machinery and equipment Repair 3258105	LS	LS	DPM	AA	GoB	80	As per instant requirement									
1-10	Computer 4112202	No's	2	RFQM	AA	GoB	200	Planned Dates	01 Dec 2025	08 Dec 2025	08 Dec 2025	15 Dec 2025	21 Dec 2025	21 Dec 2025	Not Needed	20 days	35 days
								Planned Days	0 day	7 days	1 day	7 days	6 days				
								Actual Date									
1-11	Furniture (Purchase) 4112314	No's	LS	RFQM	AA	GoB	120	Planned Dates	05 May 2025	12 May 2025	12 May 2025	19 May 2025	22 May 2025	22 May 2025	Not Needed	18 days	38 days
								Planned Days	0 day	7 days	1 day	7 days	3 days				
								Actual Dates									

File No.: 180, Dated: 28/7/2025

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(Signature)

28/7/2025

মোহাম্মদ মোস্তফা
কোষা সবার কর্তে (সঃ দাঃ), ভোলা
উপনিবন্ধক (প্রশাসন)
বিভাগীয় সবার কার্যালয়, বরিশাল।

(Signature)
MD. ABUL KALAM AZAD
Upazila Cooperative Officer
Daulatkhan, Bhola.