

**Annual Procurement Plan (APP)  
for Goods  
FY: 2025-2026**

**Budget: Revenue**

Ministry/Division : Rural Development & Cooperatives Division  
Agency : Department of Cooperatives  
Procuring Entity Unit & Code : Upzilla Cooperative Office, Bagaichari, Rangamati

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time code for Process	Not used in GOODS	Invite/ Advertise Tender	Tender/ Quotation Opening	Tender/ Quotation Evaluation	Approval to Award	Notification of Award/ Work Order	Signing of Contract	Total time to Contract Signature	Time for completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
GR-01	Computer Purchase & Other	--	Scanner -1	RFQ	AA	GOB	25	Planned dates	--	-	-	-	-	-	--	--	19 days		
								Planned days	--	00	07 days	00	07 days	05 days					
								Actual dates	--										
GR-02	Stationery & Other	--	LS	RFQ	AA	GOB	40	Planned dates	--						--	--	19 days		
GR-03	Office Equipment Purchase	--	LS	RFQ	AA	GOB	70	Planned dates	--	10.11.25	17.11.25	24.11.25	27.11.25		--	--	17 days		
								Planned days	--	00	07 days	00	07 days	03 days					
								Actual dates	--										
GR-04	Furniture Purchase	--	LS	RFQ	AA	GOB	00	Planned dates	--	0	0	0	0	0	--	--	20 days		
								Planned days	--	00	07 days	00	07 days	06 days					
								Actual dates	--										
GR-05	Toner (Photocopier & Printer)	--	5	CP	AA	GOB	25	Planned dates	--	As per instant requirement								--	20 days
GR-06	Motor Vehicles Repairs	--	LS	CP	AA	GOB	30	--	--	As per instant requirement								--	--
GR-07	Furniture Repairs	-	LS	CP	AA	GOB	15	--	--	As per instant requirement								--	--
GR-08	Computer Repairs	-	LS	CP	AA	GOB	20	--	--	As per instant requirement								--	--
GR-09	Other machinery & equipment repair	-	LS	CP	AA	GOB	20	--	--	As per instant requirement								--	--

  
 Mohammad Abdur Rahman  
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 Bagaichari, Rangamati.

অনুমোদিত  
  
 Md. Rashed  
 জেলা সমবায় কর্মকর্তা  
 বাগাইচাটি পার্বত্য জেলা।  
 ২৮/১০/২৫

৯২৫  
 তারিখ: ২৮/১০/২৫  
 মোসুমী ডাটাচার্জ  
 ২৮/১০/২৫