

Annual Procurement Plan (APP)
for Goods
(FY: 2025-2026)

Ministry/Division : Rural Development & Cooperatives Division

Budget: Revenue

Agency : Department of Cooperatives

Procuring Entity Unit & Code : Upazila Cooperative Office, Agailjhara, Barishal.

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost on Thousand TK.	Time code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Internet 3211117	LS	LS	DPM	HOPE	GOB	12										As per instant requisition.
GR-2	Training Materials & Others 3231301	LS	LS	DPM	HOPE	GOB	60										As per instant requirement & training Schedule.
GR-3	Petrol, Oil & Lubricant 3143101	LS	LS	DPM	HOPE	GOB	48										As per instant requisition.
GR-4	Computer Accessories 3255101	LS	LS	DPM	HOPE	GOB	20										As per instant requisition.
GR-5	Stationery goods 3255105	LS	LS	DPM	HOPE	GOB	50										As per instant requisition.
GR-6	Motor Vehicles (Repair & Maintenance) 3258101	LS	LS	DPM	HOPE	GOB	25										As per instant requisition.
GR-7	Furniture (Repair & Maintenance) 3258102	LS	LS	DPM	HOPE	GOB	25										As per instant requisition.
GR-8	Computers & Office Equipment (Repair & Maintenance) 3258103	LS	LS	DPM	HOPE	GOB	30										As per instant requisition.
GR-9	Other Machinery & Equipment (Repair & Maintenance) 3258105	LS	LS	DPM	HOPE	GOB	15										As per instant requisition.

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost on Thousand TK.	Time code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-10	Laptop 4112202	No's	1	RFQM	HOPE	GOB	300	Planned Dates		10 Oct 2025	17 Oct 2025	17 Oct 2025	24 Oct 2025	30 Oct 2025	No Needed	20 Days	35 Days
	Photocopier 4112202		1					Planned Days		0 Days	7 Days	1 Days	7 Days	6 Days			
	Printer 4112202		1					Actual Dates									
GR-11	Office Equipment 4112310	No's	LS	RFQM	HOPE	GOB	300	Planned Dates		03 Nov 2025	10 Nov 2025	10 Nov 2025	17 Nov 2025	20 Nov 2025	No Needed	18 Days	38 Days
								Planned Days		0 Days	7 Days	1 Days	7 Days	3 Days			
								Actual Dates									
GR-12	Table 4112310	No's	LS	RFQM	HOPE	GOB	300	Planned Dates		5 Dec 2025	12 Dec 2025	12 Dec 2025	19 Dec 2025	22 Dec 2025	No Needed	18 Days	38 Days
	Chair 4112314							Planned Days		0 Days	7 Days	1 Days	7 Days	3 Days			
	Almirah 4112314							Actual Dates									
	File Cabinet 4112314																



07.07.2025

Afzal Hossain
Upazila Cooperative Officer
Agailjhara, Barishal.