

Revised Annual Procurement Plan (APP)  
for Goods  
FY: 2025-2026  
Budget: Revenue

Ministry/Division : Rural Development & Cooperatives Division  
Agency : Department of Cooperatives  
Procuring Entity Unit & Code : Head Office, 1380201

Packag e no	Description of Procurement package Goods	Unit (No's, kgs, Lts)	Quant ity	Procureme nt Method & Type	Contract Approving Authority	Source of Funds	Esid. Cost in Thousand Tk.	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of Contract Signature	Time for complet ion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01	Programmed & Festivals	-	LS	DPM (DCP)	HOPE	GOB	500	-	-	-	-	-	-	-	-	-	-
GR-02	Cleaning Materials	-	LS	DPM (DCP)	HOPE	GOB	200	-	-	-	-	-	-	-	-	-	-
GR-03	Cleaning Materials & others	-	LS	RFQM (NCT)	HOPE	GOB	500	Planned Dates		09.11.25	13.11.25	19.11.25	23.11.25	26.11.25	07.12.25	17 days	40 days
								Planned Days		0 day	04 days	06 days	04 days	03 days			
								Actual Dates									
GR-04	Books and Periodicals	-	LS	DPM (DCP)	HOPE	GOB	500	-	-	-	-	-	-	-	-	-	-
GR-05	Computer Accessories (Printer Toner)	-	LS	RFQM (NCT)	HOPE	GOB	500	Planned Dates		15.04.26	22.04.26	26.04.26	29.04.26	03.05.26	10.05.26	18 days	40 days
								Planned Days		0 day	07 days	04 days	03 days	04 days			
								Actual Dates									
GR-06	Computer Accessories (Photocopy Machine & Toner)	-	LS	DPM(DC)	HOPE	GOB	500	Planned Dates		15.04.26	22.04.26	26.04.26	29.04.26	03.05.26	10.05.26	19 days	40 days
								Planned Days		0 day	07 days	05 days	03 days	04 days			
								Actual Dates									
GR-07	Computers Accessories (Miscellaneous)	-	LS	DPM (DCP)	HOPE	GOB	200	-	-	-	-	-	-	-	-	-	-
GR-08	Staff Leverage		LS	RFQM	HOPE	GOB	500	Planned Dates		01.12.25	07.12.25	11.12.25	14.12.25	17.12.25			

	( MLSS, Office Assistance)	-		(NCT)				Planned Days		0 day	07 days	04 days	03 days	03 days	28.12.25	17 days	40 days
								Actual Dates									
GR-09	Staff Leverage (Driver)		LS	RFQM (NCT)	HOPE	GOB	200	Planned Dates		08.12.25	15.12.25	21.12.25	24.12.25	28.11.25			
								Planned Days		0 day	07 days	06 days	03 days	04 days	08.01.26	20 days	40 days
								Actual Dates									
GR-10	Motor Vehicles Repair & maintenance	-	LS	DPM (DCP)	HOPE	GOB	1500	-	-	-	-	-	-	-	-	-	-
GR-11	Furniture Repair & maintenance	-	LS	DPM (DCP)	HOPE	GOB	700	-	-	-	-	-	-	-	-	-	-
GR-12	Computer Repair & maintenance	-	LS	DPM (DCP)	HOPE	GOB	700	-	-	-	-	-	-	-	-	-	-
GR-13	Machineries & Equipment (Ac Repair & maintenance)	-	LS	DPM	HOPE	GOB	500	-	-	-	-	-	-	-	-	-	-
GR-14	Machineries & Equipment ( Photocopy Machine Repair)	-	LS	DPM	HOPE	GOB	300	-	-	-	-	-	-	-	-	-	-
GR-15	Machineries & Equipment (Others)	-	LS	DPM(DCP)	HOPE	GOB	400	-	-	-	-	-	-	-	-	-	-
GR-16	Other Expenses (Computer Papers A4, Legal, Photocopy Papers A4, Legal) (Stationary & Cookeries)	-	LS	OTM(NCT)	HOPE	GOB	1400	Planned Dates	-	19.04.26	03.05.26	17.05.26	25.05.26	08.06.26			
								Planned Days	-	0 day	15 days	14 days	08 days	14 days	17.06.26	51 days	120 days
								Actual Dates									
GR-17	Other Expenses (Stationary& Curtain)	-	LS	RFQM (NCT)	HOPE	GOB	400	Planned Dates		15.04.26	22.04.26	26.04.26	29.04.26	03.05.26			
								Planned Days		0 day	07 days	04 days	03 days	04 days	13.05.26	19 days	40 days
								Actual Dates									

GP-8	Other Expenses (Others)	-	LS	DPM (DCP)	HOPE	GOB	1200	-	-	-	-	-	-	-	-	-	-
GR-19	Motor Vehicles (Purchase)	-	LS	OTM (NCT)	HOPE	GOB	5200	On conditions circulated by Ministry of Finance									
GR-20	Computers Accessories (Laptop, Desktop Computer Printer)	-	No's	OTM (NCT)	HOPE	GOB	1800	Planned Dates		24.12.25	07.01.26	21.01.26	29.01.26	10.02.26	19.02.26	49 days	120 days
								Planned Days		0 day	14 days	14 days	08 days	13 days			
								Actual Dates									
GR-21	Computers Accessories (Miscellaneous)	-	No's	DPM (DCP)	HOPE	GOB	200	-	-	-	-	-	-	-	-	-	-
GR-22	Office Equipment (Electrical Accessories)	-	No's	RFQM (NCT)	HOPE	GOB	500	Planned Dates		24.03.26	23.03.26	02.04.26	07.04.26	15.04.26	26.04.26	22 days	40 days
								Planned Days		0 day	05 days	04 days	05 days	08 days			
								Actual Dates									
GR-23	Office Equipment ( Filter, AC, Oven & Others )	-	LS	OTM (NCT)	HOPE	GOB	1300	Planned Dates		19.04.26	03.05.26	17.05.26	25.05.26	08.06.26	15.06.26	51 days	120 days
								Planned Days		0 day	15 days	14 days	08 days	14 days			
								Actual Dates									
GR-24	Office Equipment Purchase (Miscellaneous)	-	No's	DPM (DCP)	HOPE	GOB	900	-	-	-	-	-	-	-	-	-	-
GR-25	Furniture Purchase (Almira & Officers Table & Chairs, Computer Table & Chairs)	-	LS	OTM (NCT)	HOPE	GOB	1300	Planned Dates		05.05.26	14.05.26	21.05.26	25.05.26	03.06.26	10.06.26	29 days	40 days
								Planned Days		0 day	09 days	07 days	04 days	09 days			
								Actual Dates									
GR-26	Furniture Purchase (Miscellaneous)	-	No's	DPM (DCP)	HOPE	GOB	700	-	-	-	-	-	-	-	-	-	-

GP 3	Programme & Festivals (Entertainment)	-	No's	DPM(DC)	Above Hope	GOB	1000	-	-	-	-	-	-	-	-	-	-
GR-28	Programme & Festivals (City Brand)	-	No's	DPM(DC)	HOPE	GOB	1000	-	-	-	-	-	-	-	-	-	-
GR-29	Programme & Festivals (Stage & Decoration)	-	No's	DPM(DC)	HOPE	GOB	500	-	-	-	-	-	-	-	-	-	-
GR-30	Programme & Festivals (Miscellaneous)	-	No's	DPM(DC)	HOPE	GOB	500	-	-	-	-	-	-	-	-	-	-

Registrar & Director General  
Head of Procuring Entity

