
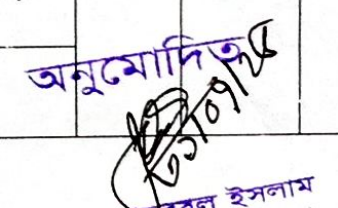


**Annual Procurement Plan (APP)  
for Goods  
FY: 2025-2026**

Ministry/Division : Rural Development & Cooperatives Division  
Agency : Department of Cooperatives  
Procuring Entity Unit & Code : Upazella co-operative Office, Sador,Lalmonirhat

| Package no | Description of Procurement package WORKS                       | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Esid Cost in Milion Tk. | Time Code for Process       | Not Rsed in Goods | Iavite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of contract |
|------------|--|------|----------|---------------------------|------------------------------|-----------------|-------------------------|-----------------------------|-------------------|--------------------------|----------------|-------------------|----------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1          | 2  | 3    | 4        | 5                         | 6                            | 7               | 8                       | 9                           | 10                | 11                       | 12             | 13                | 14             | 15                    | 16                  | 17                               | 18                              |
| GD-01      | Cleaning Materials   | -    | LS       | DPM                       | DCO                          | GOB             | 0.015                   | As per instant requirerient |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-02      | Computer Materials (Printer Toner & Photocopier Toner)         | -    | 12       | DPM                       | DCO                          | GOB             | 0.015                   | As per instant requirerient |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-03      | Other Stationary (papers A4, Legal & Other Stationary Items)   | -    | LS       | RFQ/DPM                   | DCO                          | GOB             | 0.060                   | Planned Dates               |                   | 05.01.25                 | 14.01.25       | 14.01.25          | 15.01.25       | 15.01.25              | N/A                 | N/A                              | 31 days                         |
|            |  |      |          |                           |                              |                 |                         | Planned Days                |                   | 0 day                    | 10 days        | 10 days           | 11 days        | 11 days               |                     |                                  |                                 |
|            |  |      |          |                           |                              |                 |                         | Actual Dates                |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-04      | Furniture (Repair & Maintenance)                               | -    | LS       | DPM                       | DCO                          | GOB             | 0.030                   | As per instant requirerient |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-05      | Computers (Repair & maintenance)                               | -    | LS       | DPM                       | DCO                          | GOB             | 0.030                   | As per instant requirerient |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-06      | Machineries & Equipment (Repair & maintenance)                 | -    | LS       | DPM                       | DCO                          | GOB             | 0.015                   | As per instant requirerient |                   |                          |                |                   |                |                       |                     |                                  |                                 |
| GD-07      | Computers & Accessories Desktop Computer-01, Lazer Printer-01. | -    | 1        | RFQ                       | DCO                          | GOV             | 0.10                    | Planned Dates               |                   | 20.08.24                 | 28.08.24       | 28.08.24          | 29.08.24       | 29.08.24              | N/A                 | N/A                              | 31 days                         |
|            |  |      |          |                           |                              |                 |                         | Planned Days                |                   | 0 day                    | 9 days         | 9 days            | 10 days        | 10 days               |                     |                                  |                                 |
|            |  |      |          |                           |                              |                 |                         | Actual Dates                |                   |                          |                |                   |                |                       |                     |                                  |                                 |

  
 মোঃ ফারুক হোসেন  
 উপজেলা সমবায় অফিসার  
 সদর, লালমনিরহাট।

  
 মোঃ মাসুদুল ইসলাম  
 জেলা সমবায় অফিসার (ডারঃ)  
 লালমনিরহাট।

|       |   |   |   |     |     |     |       |               |          |          |          |          |          |     |     |         |
|-------|---|---|---|-----|-----|-----|-------|---------------|----------|----------|----------|----------|----------|-----|-----|---------|
| GD-8. | Office Equipment<br>IPS   | - | 1 | RFQ | DCO | GOV | 0.060 | Planned Dates | 20.08.24 | 28.08.24 | 28.08.24 | 29.08.24 | 29.08.24 | N/A | N/A | 31 days |
|       |   |   |   |     |     |     |       | Planned Days  | 0 day    | 9 days   | 9 days   | 10 days  | 10 days  |     |     |         |
|       |   |   |   |     |     |     |       | Actual Dates  |          |          |          |          |          |     |     |         |
| GD-9  | Furniture<br>Visitor Chair-6,<br>Book shelf-01,<br>Computer Table-01,<br>Side Rack-01 | - | 9 | RFQ | DCO | GOV | 0.060 | Planned Dates | 20.08.24 | 28.08.24 | 28.08.24 | 29.08.24 | 29.08.24 | N/A | N/A | 31 days |
|       |   |   |   |     |     |     |       | Planned Days  | 0 day    | 9 days   | 9 days   | 10 days  | 10 days  |     |     |         |
|       |   |   |   |     |     |     |       | Actual Dates  |          |          |          |          |          |     |     |         |

অনুমোদিত

১০/০৭/২০২২

মোঃ ফজলে এলাহী  
উপজেলা সমবায় অফিসার  
সদয়, লালমনিরহাট।

মোঃ মাহমুদুল ইসলাম  
জেলা সমবায় অফিসার (সদয়)  
লালমনিরহাট।