Divisional Co-operative Office, Rangpur

ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGETS FOR THE YEAR 2025-2026

Ministry/Division : Rural Development and Co-operative Division
Agency : Co-operative Department
Procuring Entity Name & Code : Divisional Co-operative Office, Rangpur
Budget: Revenue

Package No.	Description of Procurement Package Works	Unit	Quantity	Procurement Method & Type	Contract of Approving Authority	Source of Funds	Estd. Cost in thousand Tk.	Time Code for Process	Not Used in GOOD	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR1	Books and Peridicals	-	LS	CP	AA	GOB	70	-	-	-	-	-	-	-	-	-	-
GR2	Office Equipment (Generator AC, Photocopy Machine)	-	No's	RFQM	AA	GOB	300	Planned Dates		01.9.25	04.9.25	08.9.25	14.9.25	18.09.25	25.09.25	15 days	60 days
								Planned Days		0 day	03 days	04 days	04 days	04 days	07 days		
								Actual Dates									
GR3	Office Equipment purchase (Miscellaneous)	-	LS	CP	AA	GOB	300	-	-	-	-	-	-	-	-	-	-
GR4	computer & accessories (Laptop, PC , printer, scanner,ups)	-	No's	RFQM	AA	GOB	300	Planned Dates		18.8.25	21.8.25	25.8.25	28.8.25	01.09.25	08.09.25	15 days	40 days
								Planned Days		0 day	03 days	04 days	04 days	04 days	07 days		
								Actual Dates									
GR5	computer & accessories (Miscellaneous)	-	No's	CP	AA	GOB	300	-	-	-	-	-	-	-	-	-	-
GR6	Furniture (Purchase)	-	LS	CP	AA	GOB	300	Planned Dates		03.11.25	06.11.25	10.11.25	13.11.25	18.11.25	25.11.25	15 days	40 days
								Planned Days		0 day	03 days	04 days	03 days	05 days	07 days		
								Actual Dates									
GR7	Furniture (Purchase)	-	No's	CP	AA	GOB	300	-	-	-	-	-	-	-	-	-	-

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR8	Other Expenses (A4 paper, Legal paper)	-	LS	RFQM	AA	GOB	200	Planned Dates		13.10.25	16.10.25	2010.25	23.10.25	28.10.25	04.11.25	15 days	60 days
								Planned Days		0 day	03 days	04 days	03 days	05 days	07 days		
								Actual Dates									
GR9	Other Expenses (Miscellaneous)		LS	CP	AA	GOB	700	-	-	-	-	-	-	-	-	-	-
GR10	Toner (Computer Photocopier,)	-	LS	CP/RFQM	AA	GOB	220	-	-	-	-	-	-	-	-	-	-
GR11	Staff Leverage	-	LS	RFQM	AA	GOB	90	Planned Dates		10.9.25	17.9.25	22.9.25	25.9.25	30.9.25	07.10.25	20 days	120 days
								Planned Days		0 day	07days	05 days	03 days	05 days	07 days		
								Actual Dates									
GR12	Computers (Repair & maintenance)	-	LS	CP	AA	GOB	120	-	-	-	-	-	-	-	-	-	-
GR13	Machineries & Equipment (Repair & maintenance)	-	LS	CP	AA	GOB	120	-	-	-	-	-	-	-	-	-	-
GR14	Motor Vehicles (Repair & maintenance)	-	LS	CP	AA	GOB	180	-	-	-	-	-	-	-	-	-	-
GR15	Furniture (Repair & maintenance)	-	LS	CP	AA	GOB	120	-	-	-	-	-	-	-	-	-	-
	Total Value of Goods Procurement						**Total-3620**	-	-	-	-	-	-	-	-	-	-

অনুমোদিত

29.9.2025

মুনিমা খাকিজ
নিবন্ধক ও মহাপরিচালক (অ: দা:)
সমবায় অধিদপ্তর, ঢাকা।

Joint Registrar
Divisional Co-operative Office
Rangpur Division, Rangpur.