

**Annual Procurement Plan (APP)
for Goods
FY: 2024-2025**

Budget: Revenue

Ministry/Division : Rural Development & Cooperatives Division
Agency : Department of Cooperatives
Procuring Entity Unit & Code : upzilla Cooperative Office, Madan,Netrokona

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Source of Funds	Estd. Cost in Tk.	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Total Time of Contract Signature
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Computer (Repair & Maintenance)	--	Ls	--	GOB	10000							As per instant requirement
2	Computer & Accessories (Purchase)	--	Ls	--	GOB	8000							As per instant requirement
3	Furniture (Repair & Maintenance)	--	Ls	--	GOB	60000							As per instant requirement
4	Other Expenses (postal ticket items)	--	Ls	--	GOB	10000							As per instant requirement
5	Other Expenses (Stationary items)	--	Ls	--	GOB	22000							As per instant requirement
6	Other Expenses (salary of cleaner)	--	Ls	--	GOB	8000							As per instant requirement

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7	INTERNET/FAX/TELEX	--	LS	--	GOB	14000	As per instant requirement						
8	STAFF LEVERAGE	No's	01	RFQM	GOB	7000	Planned Dates	02 Sep 2024	12 Sep 2024	13 Sep 2024	14 Sep 2024	15 Sep 2024	19 days
							Planned Days	0 day	10 days	1 day	2 days	1 days	

Abul Kalam Azad
UPAZILLA COOPERATIVE OFFICER
Madan, MYMENSINGH.